

**KINGSTON LIBRARY BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING MAY 2, 2024
AT THE TEMPORARY KINGSTON LIBRARY LOCATION
61 Crown Street, Kingston, NY 12401**

CALL TO ORDER at 6:00 PM by Sarah Wenk, President

ROLL CALL

Board Members in Attendance (9):

Sarah Wenk, President
Ursula Inghem, Vice President
Laura Brown, Treasurer
Erica Brown, Secretary
Lisa Lerner
Andrea Gatzke
Gerry Harrington
Joseph Braby
Frances Cathryn

Board Members Absent (0)

Others Present:

Margie Menard, Executive Director
Lisa Hayes, Butler Rolands & Mays Architects, LLP
Suzanne Campise, Recording Secretary (attending remotely)

DISTRIBUTION LIST

Agenda, Special Board of Trustees (BOT) Meeting of May 2, 2024
Calgi Award Rec-Basement Expansion
GC-MHCM Basement Expansion Proposal Final
PC-Southeast Basement Expansion Proposal Final
FC-SRI Basement Expansion Proposal Final
MC-DJ Basement Expansion Proposal Final
EC-Mehl Basement Expansion Proposal Final
KL Reno Change Order #1-001

**VOTE TO ACCEPT CHANGE ORDER PROPOSALS FOR THE BASEMENT
BUILDOUT:**

- Contract No. 1 • General Construction & Sitework: MHCM - \$965,755.00
- Contract No. 2 • Plumbing: Southeast - \$87,509.00
- Contract No. 3 • Fire Protection: SRI - \$35,000.00
- Contract No. 4 • Heating, Ventilating & Air Conditioning: DJ - \$234,000.00
- Contract No. 5 • Electrical: Mehl - \$191,900.00

Total Amount: \$1,514,164.00

Motion: Sarah Wenk, seconded by Andrea Gatzke, to accept the change orders proposals contracts numbers 1 through 5 for the basement expansion totaling \$1,514,164.00 as listed in the Change Order #003 resolution. Discussion ensued around the numbering of the change order. Margie Menard clarified that the resolution containing the five contracts was written as a single change order. Clarification was still needed for documentation and accounting purposes.

Sarah Wenk amended the motion.

Motion: Sarah Wenk, seconded by Andrea Gatzke, to approve C.O. #003 which amends contracts as follows:

- Contract No. 1 General Construction and Sitework with Mid-Hudson Construction Management, Inc. in the amount of \$965,755.00
- Contract No. 2 Plumbing Work with Southeast Mechanical Corp. in the amount of \$87,509.00
- Contract No. 3 Fire Protection Work with SRI Sprinkler, LLC in the amount of \$35,000.00
- Contract No. 4 Heating, Ventilation, and Air Conditioning (Mechanical) Work with DJ Heating & Air Conditioning, Inc. in the amount of \$234,000.00
- Contract No. 5 Electrical Work with Mehl Electric Company, Inc. in the amount of \$191,900.00

to expand the Library basement as usable space ("C.O. #003") in the total amount of \$1,514,164. Motion approved unanimously 9-0.

VOTE TO RATIFY CHANGE ORDER #1 GENERAL CONSTRUCTION MHCM FOR ADDITIONAL EXPLORATORY BORINGS IN THE BASEMENT FLOOR.

Motion: Sarah Wenk, seconded by Joseph Braby, to approve a change order to Contract No. 1 General Construction and Sitework, to Mid-Hudson Construction Management, Inc. for additional foundation exploration ("C.O. #1-001") at a total cost of \$2,655.91 Motion approved unanimously 9-0.

Meeting Adjourned at 6:21PM.

If any patron wishes to review the audio of this meeting they should contact Executive Director, Margie Menard.

RESOLUTIONS

5-2024-1a: **Motion:** Sarah Wenk, seconded by Andrea Gatzke, to approve C.O. #003 which amends contracts as follows:

- Contract No. 1 General Construction and Sitework with Mid-Hudson Construction Management, Inc. in the amount of \$965,755.00

- *Contract No. 2 Plumbing Work with Southeast Mechanical Corp. in the amount of \$87,509.00*
- *Contract No. 3 Fire Protection Work with SRI Sprinkler, LLC in the amount of \$35,000.00*
- *Contract No. 4 Heating, Ventilation, and Air Conditioning (Mechanical) Work with DJ Heating & Air Conditioning, Inc. in the amount of \$234,000.00*
- *Contract No. 5 Electrical Work with Mehl Electric Company, Inc. in the amount of \$191,900.00*

to expand the Library basement as usable space (“C.O. #003”) in the total amount of \$1,514,164. Motion approved unanimously 9-0.

*5-2024-2a: **Motion:** Sarah Wenk, seconded by Joseph Braby, to approve a change order to Contract No. 1 General Construction and Sitework, to Mid-Hudson Construction Management, Inc. for additional foundation exploration (“C.O. #1-001”) at a total cost of \$2,655.91 Motion approved unanimously 9-0.*

Respectfully Submitted by
Suzanne Campise, Recording Secretary