

# Kingston Library

## Annual Report For Public And Association Libraries - 2014

CURRENT YEAR

*PREVIOUS YEAR*

### 1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2014, except for questions related to the current library director/manager (questions 1.35 through 1.40).

1.1	Library ID Number	3200623420	3200623420
1.2	Library Name	KINGSTON LIBRARY	<i>KINGSTON LIBRARY</i>
1.3	Name Status (State use only)	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.4	Structure Status (State use only)	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.5	Community	Kingston	<i>Kingston</i>
1.6	Beginning Fiscal Reporting Year	01/01/2014	<i>01/01/2013</i>
1.7	Ending Fiscal Reporting Year	12/31/2014	<i>12/31/2013</i>
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No	<i>No</i>
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A	<i>N/A</i>
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A	<i>N/A</i>
1.11	Beginning <u>Local</u> Fiscal Year	01/01/2014	<i>01/01/2014</i>
1.12	Ending <u>Local</u> Fiscal Year	12/31/2014	<i>12/31/2014</i>
1.13	Address Status	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.14	Street Address	55 FRANKLIN STREET	<i>55 FRANKLIN STREET</i>
1.15	City	KINGSTON	<i>KINGSTON</i>
1.16	Zip Code	12401	<i>12401</i>
1.17	Mailing Address	55 FRANKLIN STREET	<i>55 FRANKLIN STREET</i>
1.18	City	KINGSTON	<i>KINGSTON</i>
1.19	Zip Code	12401	<i>12401</i>
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(845) 331-0507	<i>(845) 331-0507</i>
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(845) 331-7981	<i>(845) 331-7981</i>
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	director@kingstonlibrary.org	<i>director@kingstonlibrary.org</i>
1.23	Library Home Page URL (Enter N/A if no home page URL)	www.kingstonlibrary.org	<i>www.kingstonlibrary.org</i>
1.24	Population Chartered to Serve (per 2010 Census)	23,893	<i>23,893</i>
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC	<i>PUBLIC</i>

1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	Special Legislative District	<i>Special Legislative District</i>
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action.	N	<i>N</i>
1.28	Indicate the type of charter the library currently holds (select one):	Absolute	<i>Absolute</i>
1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	11/03/2005	<i>11/03/2005</i>
1.30	Date the library was last registered	10/17/1907	<i>10/17/1907</i>
1.31	Federal Employer Identification Number	141374488	<i>141374488</i>
1.32	County	ULSTER	<i>ULSTER</i>
1.33	School District	Kingston City School Consolidated	<i>Kingston City School Consolidated</i>
1.34	Town/City	Kingston	<i>Kingston</i>
1.35	Library System	Mid-Hudson Library System	<i>Mid-Hudson Library System</i>
NOTE: For questions 1.36 through 1.41, report all information for the <u>current</u> library director/manager.			
1.36	Title of Library Director/ Manager (select one):	Ms.	<i>Ms.</i>
1.37	First Name of Library Director/Manager	Margaret	<i>Margaret</i>
1.38	Last Name of Library Director/Manager	Menard	<i>Menard</i>
1.39	NYS Public Librarian Certification Number	21660	<i>21660</i>
1.40	E-mail Address of the Director/Manager	director@kingstonlibrary.org	<i>director@kingstonlibrary.org</i>
1.41	Fax Number of the Director/Manager	(845) 331-7981	<i>(845) 331-7981</i>
1.42	Does the library charge fees for library cards to people residing outside the system's service area?	Y	<i>Y</i>
1.43	Was all or part of the library's budget either subject to public vote held during the fiscal reporting year, or from an appropriation which was approved by public vote in a previous year? Enter Y for Yes, N for No. If yes, complete one record for the most recent vote from each funding source. If no, go to question 1.45.	Y	<i>Y</i>
1.	Name of municipality or district holding the vote	Kingston Library	<i>Kingston Library District</i>
2.	Indicate the type of municipality or district holding the vote	Special Legislative District	<i>Special Legislative District</i>
3.	Was this a Chapter 414 (Ed. Law Â§259.1.b)?	N	<i>N</i>
4.	Dollar amount	\$749,162	<i>\$734,472</i>
5.	Was the vote successful?	Y	<i>Y</i>
6.	Date the vote was held (mm/dd/yyyy)	06/03/2014	<i>06/04/2013</i>

1.44	For the fiscal year that ended in 2014, indicate the <i>total percentage of the library's local public funding</i> that was either subject to public vote during the fiscal reporting year, or that came from an appropriation which was approved by public vote	97.02	92%
1.45	Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for <i>each</i> contract. If no, go to question 1.46.	N	N
1.	Name of contracting municipality or district	N/A	N/A
2.	Is this a written contractual agreement?	N/A	N/A
3.	Population of the geographic area served by this contract	N/A	N/A
4.	Dollar amount of contract	N/A	N/A
5.	Enter the appropriate code for range of services provided (select one):	N/A	N/A
1.46	For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the <u>State</u> note; if no, please go to Part 2, Library Collection.	N	Y

## 2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

### PRINT MATERIALS

#### Cataloged Books

2.1	Adult Fiction Books	11,144	11,267
2.2	Adult Non-fiction Books	18,168	21,697
2.3	<b>Total Adult Books (Total questions 2.1 &amp; 2.2)</b>	29,312	32,964
2.4	Children's Fiction Books	15,136	14,610
2.5	Children's Non-fiction Books	9,918	9,478
2.6	<b>Total Children's Books (Total questions 2.4 &amp; 2.5)</b>	25,054	24,088
2.7	<b>Total Cataloged Books (Total questions 2.3 &amp; 2.6)</b>	54,366	57,052

#### Other Print Materials

2.8	Total Uncataloged Books	0	0
2.9	Total Print Serials	80	90

2.10	All Other Print Materials	127	128
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	207	218
2.12	Total Print Materials (Total questions 2.7 and 2.11)	54,573	57,270

## ALL OTHER MATERIALS

### Electronic Materials

2.13	Electronic Books	7,845	5,628
2.14	Local Databases	13	7
2.15	NOVELNY Databases	11	11
2.16	Total Databases (Total questions 2.14 and 2.15)	24	18
2.17	Audio - Downloadable Units	1,966	1,723
2.18	Video - Downloadable Units	6,600	0
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	97	97
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	16,532	5,743

### Non-Electronic Materials

2.21	Audio - Physical Units	2,090	1,895
2.22	Video - Physical Units	4,701	4,352
2.23	Other Non-Electronic Materials (includes films, slides, etc.)	368	167
2.24	Total Other Materials Holdings (Total questions 2.21 through 2.23)	7,159	8,137
2.25	<b>GRAND TOTAL HOLDINGS</b> (Total questions 2.12, 2.20 and 2.24)	78,264	71,150

## CURRENT SERIAL SUBSCRIPTIONS

2.26	Current Print Serial Subscriptions	65	75
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## ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.27	Cataloged Books	3,642	4,027
2.28	All Other Print Materials	900	1,000
2.29	Electronic Materials	2,218	2,432
2.30	All Other Materials	594	1,251
2.31	Total Additions (Total questions 2.27 through 2.30)	7,354	8,710

## 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.21 as of the end of the fiscal year reported in Part 1; report information on questions 3.22 through 3.67 for the 2014 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

### LIBRARY USE

3.1	Library visits (total annual attendance)	234,671	229,314
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3.2	Registered resident borrowers	10,689	9,587
3.3	Registered non-resident borrowers	9	13

Please report information on WRITTEN POLICIES as of 12/31/14.

**WRITTEN POLICIES (Answer Y for Yes, N for No)**

3.4	Does the library have an open meeting policy?	Y	Y
3.5	Does the library have a policy protecting the confidentiality of library records?	Y	Y
3.6	Does the library have an Internet use policy?	Y	Y
3.7	Does the library have a disaster plan?	N	N
3.8	Does the library have a board-approved conflict of interest policy?	Y	
3.9	Does the library have a board-approved whistle blower policy?	Y	

Please report information on ACCESSIBILITY as of 12/31/14.

**ACCESSIBILITY (Answer Y for Yes, N for No)/b>**

3.10	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y	Y
3.11	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	Y	Y

Please report information on LIBRARY SPONSORED PROGRAMS as of the end of the fiscal year reported in Part 1.

**LIBRARY SPONSORED PROGRAMS**

3.12	Adult Program Sessions	374	352
3.13	Young Adult Program Sessions	49	37
3.14	Children's Program Sessions	184	138
3.15	All Other Program Sessions	273	253
3.16	<b>Total Number of Program Sessions (Total questions 3.12 through 3.15)</b>	880	780
3.17	Adult Program Attendance	3,474	3,270
3.18	Young Adult Program Attendance	343	259
3.19	Children's Program Attendance	5,136	4,336
3.20	All Other Program Attendance	2,074	1,924
3.21	<b>Total Program Attendance (Total questions 3.17 through 3.20)</b>	11,027	9,789

Please report information on SUMMER READING PROGRAMS for the 2014 calendar year.

**SUMMER READING PROGRAM**

3.22- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2014 (check all that apply):

a.	Program(s) for children	Yes	Yes
b.	Program(s) for young adults	Yes	Yes
c.	Program(s) for Adults	No	No

d.	Summer Reading at New York Libraries name and/or logo used	Yes	No
e.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)	Yes	Yes
f.	N/A	No	No
3.23	Library outlets offering a summer reading program	1	1
3.24	Children registered for the library's summer reading program	386	498
3.25	Young adults registered for the library's summer reading program	36	50
3.26	Adults registered for the library's summer reading program	0	
3.27	Total number registered for the library's summer reading program (total 3.24 + 3.25 + 3.26)	422	548
3.28	Children's program sessions - Summer 2014	50	63
3.29	Young adult program sessions - Summer 2014	47	37
3.30	Adult program sessions - Summer 2014	0	0
3.31	Total program sessions - Summer 2014 (total 3.28 + 3.29 + 3.30)	97	100
3.32	Children's program attendance - Summer 2014	1,711	2,110
3.33	Young adult program attendance - Summer 2014	256	194
3.34	Adult program attendance - Summer 2014	0	0
3.35	Total program attendance - Summer 2014 (total 3.32 + 3.33 + 3.34)	1,967	2,304

#### COLLABORATORS

3.36	Public school district(s) and/or BOCES	1	1
3.37	Non-public school(s)	1	1
3.38	Childcare center(s)	3	3
3.39	Summer camp(s)	0	0
3.40	Municipality/Municipalities	1	1
3.41	Literacy provider(s)	1	1
3.42	Other (describe using the State note)	0	0
3.43	Total Collaborators (total 3.36 through 3.42)	7	7

Please report information on EARLY LITERACY PROGRAMS for the 2014 calendar year.

#### EARLY LITERACY PROGRAMS

3.44	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y	Y
3.45	Indicate types of programs offered (check all that apply)		
a.	Focus on birth - school entry	Yes	Yes
b.	Focus on parents & caregivers	No	No
c.	Combined audience	Yes	Yes
d.	N/A	No	No

3.46	Number of sessions		
a.	Focus on birth - school entry	101	102
b.	Focus on parents & caregivers	0	0
c.	Combined audience	10	12
d.	N/A	0	0
3.47	<b>Total Sessions</b>	111	114
3.48	Attendance at sessions		
a.	Focus on birth - school entry	1,753	2,207
b.	Focus on parents & caregivers	0	0
c.	Combined audience	52	38
d.	N/A	0	0
3.49	<b>Total Attendance</b>	1,805	2,245
3.50	Collaborators (check all that apply):		
a.	Childcare center(s)	Yes	Yes
b.	Public School District(s) and/or BOCES	Yes	Yes
c.	Non-Public School(s)	Yes	Yes
d.	Health care providers/agencies	No	No
e.	Other (describe using the State note)	No	No
f.	N/A	No	No

Please report information on ADULT LITERACY for the 2014 calendar year.

#### ADULT LITERACY

3.51	Did the library offer adult literacy programs?	Yes	No
3.52	Total program sessions	206	0
3.53	Total program attendance	544	0
3.54	Collaborators (check all that apply)		
a.	Literacy NY (Literacy Volunteers of America)	Yes	Yes
b.	Public School District(s) and/or BOCES	Yes	Yes
c.	Non-Public Schools	No	No
d.	Other (see instructions and describe using State Note)	Yes	No
e.	N/A	No	No

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2014 calendar year.

#### PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.55	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y	Y
3.56	Children's program sessions	12	12
3.57	Young adult program sessions	0	0
3.58	Adult program sessions	2	6
3.59	<b>Total program sessions (total 3.56 + 3.57 + 3.58)</b>	14	18
3.60	Children's program attendance	40	53
3.61	Young adult program attendance	0	0
3.62	Adult program attendance	57	60

3.63	Total program attendance (total 3.60 + 3.61 + 3.62)	97	113
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3.64 Collaborators (check all that apply):

a.	Literacy NY (Literacy Volunteers of America)	Yes	Yes
b.	Public School District(s) and/or BOCES	Yes	Yes
c.	Non-Public School(s)	Yes	No
d.	Other (describe using the State note)	No	No
e.	N/A	No	No

Please report information on DIGITAL LITERACY for the 2014 calendar year.

**DIGITAL LITERACY**

3.65	Did the library offer digital literacy programs?	Y	N
3.66	Total program sessions	4	0
3.67	Total program attendance	21	0

**4. LIBRARY TRANSACTIONS**

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

**CATALOGED BOOK CIRCULATION**

4.1	Adult Fiction Books	16,376	16,591
4.2	Adult Non-fiction Books	11,266	11,467
4.3	Total Adult Books (Total questions 4.1 & 4.2)	27,642	28,058
4.4	Children's Fiction Books	21,232	19,716
4.5	Children's Non-fiction Books	8,260	8,141
4.6	Total Children's Books (Total questions 4.4 & 4.5)	29,492	27,857
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	57,134	55,915

**CIRCULATION OF OTHER MATERIALS**

4.8	Circulation of Adult Other Materials	40,615	45,295
4.9	Circulation of Children's Other Materials	12,804	14,623
4.10	Circulation of Electronic Materials	4,473	3,237
4.11	Total Circulation of Other Materials (Total questions 4.8, 4.9 & 4.10)	57,892	63,155
4.12	Grand Total Circulation Transactions (Total questions 4.7 & 4.11)	115,026	119,070
4.13	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	42,296	42,480

**REFERENCE TRANSACTIONS**

4.14	Total Reference Transactions	37,055	35,976
4.15	Does the library offer virtual reference?	Y	Y

**INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)**

4.16	TOTAL MATERIALS RECEIVED	16,696	15,164
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**INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)**

4.17	TOTAL MATERIALS PROVIDED	19,747	20,543
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## 5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2014.

### SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y	Y
5.2	Online public access catalog (OPAC)?	Y	Y
5.3	Electronic access to the OPAC from outside the library?	Y	Y
5.4	Annual number of visits to the library's web site	87,340	94,445
5.5	Does the library use Internet filtering software on any computer?	Y	Y
5.6	Number of uses (sessions) of public Internet computers per year	36,178	45,765
5.7	Name of the person responsible for the library's Information Technology (IT) services	Margaret Menard	<i>Margaret Menard</i>
5.8	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(845) 339-4260	(845) 339-4260
5.9	IT contact's email address	director@kingstonlibrary.org	<i>director@kingstonlibrary.org</i>

## 6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

### FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	40	40
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### BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1	1
6.3	Vacant Library Director (certified)	0	0
6.4	Librarian (certified)	1	1
6.5	Vacant Librarian (certified)	0	0
6.6	Library Manager (not certified)	0	0
6.7	Vacant Library Manager (not certified)	0	0
6.8	Library Specialist/Paraprofessional (not certified)	5	5
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0	0
6.10	Other Staff	9	7
6.11	Vacant Other Staff	0	0
6.12	<b>TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 &amp; 6.10)</b>	16.00	14.00
6.13	<b>VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 &amp; 6.11)</b>	0.00	0.00

### SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1	1
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6.15	Salary - Entry Level Librarian (certified)	\$44,845	\$34,984
6.16	FTE - Library Director (certified)	1	1
6.17	Salary - Library Director (certified)	\$56,286	\$55,183
6.18	FTE - Library Manager (not certified)	0	0
6.19	Salary - Library Manager (not certified)	\$0	\$0

## 7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2014. Please click [here](#) to read general instructions before completing this section.

7.1	1. Is governed by board-approved written bylaws which outline the responsibilities and procedures of the library board of trustees.	Y	Y
7.2	2. Has a board-approved written long range plan of service.	Y	Y
7.3	3. Presents a board-approved annual report to the community on the library's progress in meeting its goals and objectives.	Y	Y
7.4	4. Has board-approved written policies for the operation of the library.	Y	Y
7.5	5. Presents annually to appropriate funding agencies a written board-approved budget which would enable the library to meet or exceed these standards and to carry out its long-range plan of service.	Y	Y
7.6	6. Periodically evaluates the effectiveness of the library's collection and services in meeting community needs.	Y	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y	Y
8.	Maintains a facility to meet community needs, including adequate:		
7.8	8a. space	Y	Y
7.9	8b. lighting	Y	Y
7.10	8c. shelving	Y	Y
7.11	8d. seating	Y	Y
7.12	8e. restroom (see instructions)	Y	Y
9.	Provides equipment and connections to meet community needs and provide access to other library catalogs and other electronic information, including but not limited to the following:		
7.13	9a. telephone	Y	Y
7.14	9b. photocopier (see instructions)	Y	Y
7.15	9c. microcomputer or terminal	Y	Y
7.16	9d. printer	Y	Y
7.17	9e. Fax capability (see instructions)	Y	Y
7.18	10. Distributes board-approved printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y	Y

7.19	11. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.	Y	Y
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## 8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

**PUBLIC SERVICE OUTLETS** - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1	<i>1</i>
8.2	Branches	0	<i>0</i>
8.3	Bookmobiles	0	<i>0</i>
8.4	Other Outlets	0	<i>0</i>
8.5	<b>TOTAL PUBLIC SERVICE OUTLETS</b> (Total questions 8.1 - 8.4)	1	<i>1</i>

**PUBLIC SERVICE HOURS** - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	55	<i>49</i>
8.7	Minimum Weekly Total Hours - Branch Libraries	0	<i>0</i>
8.8	Minimum Weekly Total Hours - Bookmobiles	0	<i>0</i>
8.9	<b>Minimum Weekly Total Hours - Total Hours Open</b> (Total questions 8.6 - 8.8)	55.00	<i>49.00</i>
8.10	Annual Total Hours - Main Library	2,860	<i>2,548</i>
8.11	Annual Total Hours - Branch Libraries	0	<i>0</i>
8.12	Annual Total Hours - Bookmobiles	0	<i>0</i>
8.13	<b>Annual Hours Open - Total Hours Open</b> (Total questions 8.10 through 8.12)	2,860.00	<i>2,548.00</i>

## 9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	Kingston Library	<i>Kingston Library</i>
2.	Outlet Name Status	00 (for no change)	<i>00 (for no change)</i>
3.	Street Address	55 Franklin St	<i>55 Franklin St</i>
4.	Outlet Street Address Status	00 (for no change)	<i>00 (for no change)</i>
5.	City	Kingston	<i>Kingston</i>
6.	Zip Code	12401	<i>12401</i>
7.	Phone (enter 10 digits only)	(845) 331-0507	<i>(845) 331-0507</i>
8.	Fax Number (enter 10 digits only)	(845) 331-7981	<i>(845) 331-7981</i>
9.	E-mail Address	director@kingstonlibrary.org	<i>director@kingstonlibrary.org</i>
10.	Outlet URL	www.kingstonlibrary.org	<i>www.kingstonlibrary.org</i>
11.	County	Ulster	<i>Ulster</i>
12.	School District	Kingston City School District	<i>Kingston City School District</i>
13.	Library System	Mid-Hudson Library System	
14.	Outlet Type Code (select one):	CE	<i>CE</i>

15.	Public Service Hours Per Year for This Outlet	2,860	2,548
16.	Number of Weeks This Outlet is Open	52	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	156	253
20.	Enter the appropriate outlet code (select one):	LO	LO
21.	Who owns this outlet building?	Library Board	Library Board
22.	Who owns the land on which this outlet is built?	Library Board	Library Board
23.	Indicate the year this outlet was initially constructed	1888	1888
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2007	2007
25.	Square footage of the outlet	16,000	16,000
26.	Total number of Internet terminals at this outlet used by the general public	24	26
27.	Type of connection on the outlet's public Internet computers	Cable	Cable
28.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	9 Greater than or equal to 25 mbps and less than 50 mbps	Greater than 9 mbps and less than 15 mbps
29.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	4 Greater than or equal to 1.5 mbps and less than 3 mbps	Greater than 1.5 mbps and less than 3 mbps
30.	Internet Provider	Time Warner Cable	Time Warner Cable
31.	WiFi Access	Password required	Password required
32.	Number of wireless sessions provided by the library wireless service per year	2,184	3,120
33.	Does the outlet have interactive videoconferencing capability for public use?	N	N
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y	Y
36.	<i>LIBID</i>	3200623420	3200623420
37.	<i>FSCSID</i>	NY0258	NY0258
38.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0	0
39.	<i>Outlet Structure Status</i>	00 (for no change from previous year)	00 (for no change from previous year)

## 10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2014. All public and association libraries are

required by Education Law to hold at least four meetings a year.

## BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2014 to December 31, 2014)	14	12
10.2	Number of voting library board positions stated in the library's charter.	9	9
10.3	Number of current <u>voting</u> positions on library board.	9	9
10.4	Trustee term length	3 years	

## BOARD MEMBER SELECTION

10.5	Enter Board Member Selection Code (select one):	EP - board members are elected in a public election	<i>EP - board members are elected in a public election</i>
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List Officers and Board Members as of March 1, 2015. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

## BOARD PRESIDENT

10.6	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant	Ms.	<i>Ms.</i>
10.7	First Name	Heather	<i>Heather</i>
10.8	Last Name	Ohlson	<i>Ohlson</i>
10.9	Mailing Address	25 Park Street	<i>25 Park Street</i>
10.10	City	Kingston	<i>Kingston</i>
10.11	Zip Code (5 digits only)	12401	<i>12401</i>
10.12	Phone (enter 10 digits only)	(845) 750-7239	<i>(845) 750-7239</i>
10.13	E-mail Address	heatherohlson@gmail.com	<i>heatherohlson@gmail.com</i>
10.14	Term Begins - Month	July	<i>July</i>
10.15	Term Begins - Year (yyyy)	2013	<i>2013</i>
10.16	Term Expires - Month	June	<i>June</i>
10.17	Term Expires - Year (yyyy)	2016	<i>2016</i>
10.18	The date the Oath of Office was taken (mm/dd/yyyy)	07/02/2013	<i>07/02/2012</i>
10.19	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/03/2013	<i>07/03/2012</i>
10.20	Is this a brand new trustee?	N	<i>N</i>
1.	Title of Board Member (select one):	Dr.	<i>Dr.</i>
2.	First Name of Board Member	Susan	<i>Susan</i>
3.	Last Name of Board Member	Simek	<i>Simek</i>
4.	Mailing Address	65 West Chestnut Street	<i>65 West Chestnut Street</i>
5.	City	Kingston	<i>Kingston</i>
6.	Zip Code (5 digits only)	12401	<i>12401</i>
7.	E-mail address	j2siqzoo@msn.com	<i>j2siqzoo@msn.com</i>
8.	Office Held or Trustee	Vice President	<i>Vice President</i>
9.	Term Begins - Month	July	<i>July</i>
10.	Term Begins - Year (year)	2013	<i>2013</i>
11.	Term Expires	June	<i>June</i>
12.	Term Expires - Year (yyyy)	2016	<i>2016</i>

13.	The date the Oath of Office (mm/dd/yyyy) was taken	07/02/2013	07/02/2013
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/03/2013	07/03/2013
15.	Is this a brand new trustee?	N	N
1.	Title of Board Member (select one):	Ms.	Ms.
2.	First Name of Board Member	Annie	Annie
3.	Last Name of Board Member	Internicola	Internicola
4.	Mailing Address	55 West Pierpont Street	55 West Pierpont Street
5.	City	Kingston	Kingston
6.	Zip Code (5 digits only)	12401	12401
7.	E-mail address	annie.internicola@gmail.com	annie.internicola@gmail.com
8.	Office Held or Trustee	Secretary	Secretary
9.	Term Begins - Month	July	July
10.	Term Begins - Year (year)	2012	2012
11.	Term Expires	June	June
12.	Term Expires - Year (yyyy)	2015	2015
13.	The date the Oath of Office (mm/dd/yyyy) was taken	07/05/2012	07/05/2012
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/06/2012	07/06/2012
15.	Is this a brand new trustee?	N	N
1.	Title of Board Member (select one):	Ms.	Ms.
2.	First Name of Board Member	Ellen	Ellen
3.	Last Name of Board Member	DiFalco	DiFalco
4.	Mailing Address	66 Glen Street	66 Glen Street
5.	City	Kingston	Kingston
6.	Zip Code (5 digits only)	12401	12401
7.	E-mail address	edifalco@earthlink.net	edifalco@earthlink.net
8.	Office Held or Trustee	Trustee	Trustee
9.	Term Begins - Month	July	July
10.	Term Begins - Year (year)	2014	2011
11.	Term Expires	June	June
12.	Term Expires - Year (yyyy)	2017	2014
13.	The date the Oath of Office (mm/dd/yyyy) was taken	07/17/2014	07/07/2011
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/18/2014	07/08/2011
15.	Is this a brand new trustee?	N	N
1.	Title of Board Member (select one):	Mr.	Dr.
2.	First Name of Board Member	Clark	Edwin
3.	Last Name of Board Member	Richters	Pell
4.	Mailing Address	3 Garraghan Drive	24 Spruce Street
5.	City	Kingston	Kingston
6.	Zip Code (5 digits only)	12401	12401
7.	E-mail address	clark12401@gmail.com	edpellphd@yahoo.com
8.	Office Held or Trustee	Trustee	Trustee
9.	Term Begins - Month	July	July
10.	Term Begins - Year (year)	2012	2012

11.	Term Expires	June	<i>June</i>
12.	Term Expires - Year (yyyy)	2015	<i>2015</i>
13.	The date the Oath of Office (mm/dd/yyyy) was taken	07/05/2012	<i>07/05/2012</i>
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/06/2012	<i>07/06/2012</i>
15.	Is this a brand new trustee?	N	<i>N</i>
1.	Title of Board Member (select one):	Mr.	<i>Mr.</i>
2.	First Name of Board Member	David	<i>Clark</i>
3.	Last Name of Board Member	Rolfe	<i>Richters</i>
4.	Mailing Address	58 Fairmont Avenue	<i>3 Garraghan Drive</i>
5.	City	Kingston	<i>Kingston</i>
6.	Zip Code (5 digits only)	12401	<i>12401</i>
7.	E-mail address	david_rolfe@mac.com	<i>clark12401@gmail.com</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Begins - Month	July	<i>July</i>
10.	Term Begins - Year (year)	2014	<i>2012</i>
11.	Term Expires	June	<i>June</i>
12.	Term Expires - Year (yyyy)	2015	<i>2015</i>
13.	The date the Oath of Office (mm/dd/yyyy) was taken	07/17/2014	<i>07/05/2012</i>
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/18/2014	<i>07/06/2012</i>
15.	Is this a brand new trustee?	N	<i>N</i>
1.	Title of Board Member (select one):	Ms.	<i>Mr.</i>
2.	First Name of Board Member	Ursula	<i>David</i>
3.	Last Name of Board Member	Inghem	<i>Rolfe</i>
4.	Mailing Address	76 Miller Lane	<i>58 Fairmont Avenue</i>
5.	City	Kingston	<i>Kingston</i>
6.	Zip Code (5 digits only)	12401	<i>12401</i>
7.	E-mail address	umringhem@yahoo.com	<i>david_rolfe@mac.com</i>
8.	Office Held or Trustee	Treasurer	<i>Trustee</i>
9.	Term Begins - Month	July	<i>July</i>
10.	Term Begins - Year (year)	2013	<i>2013</i>
11.	Term Expires	June	<i>June</i>
12.	Term Expires - Year (yyyy)	2016	<i>2014</i>
13.	The date the Oath of Office (mm/dd/yyyy) was taken	07/02/2013	<i>07/02/2013</i>
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/03/2013	<i>07/03/2013</i>
15.	Is this a brand new trustee?	N	<i>N</i>
1.	Title of Board Member (select one):	Ms.	<i>Ms.</i>
2.	First Name of Board Member	Lisa	<i>Ursula</i>
3.	Last Name of Board Member	Bruck	<i>Inghem</i>
4.	Mailing Address	219 East Union Street	<i>76 Miller Lane</i>
5.	City	Kingston	<i>Kingston</i>
6.	Zip Code (5 digits only)	12401	<i>12401</i>
7.	E-mail address	lbruck@kingston-ny.gov	<i>uinghem@lshv.org</i>
8.	Office Held or Trustee	Trustee	<i>Treasurer</i>

9.	Term Begins - Month	July	<i>July</i>
10.	Term Begins - Year (year)	2014	<i>2013</i>
11.	Term Expires	June	<i>June</i>
12.	Term Expires - Year (yyyy)	2017	<i>2016</i>
13.	The date the Oath of Office (mm/dd/yyyy) was taken	07/17/2014	<i>07/02/2013</i>
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/18/2014	<i>07/03/2013</i>
15.	Is this a brand new trustee?	Y	<i>N</i>
1.	Title of Board Member (select one):	Mr.	<i>Ms.</i>
2.	First Name of Board Member	Joseph	<i>Kendra</i>
3.	Last Name of Board Member	Braby	<i>Soule</i>
4.	Mailing Address	72 McEntee Street	<i>31 Sharon Lane</i>
5.	City	Kingston	<i>Kingston</i>
6.	Zip Code (5 digits only)	12401	<i>12401</i>
7.	E-mail address	joebraby@gmail.com	<i>ksoule@hvc.rr.com</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Begins - Month	July	<i>July</i>
10.	Term Begins - Year (year)	2014	<i>2013</i>
11.	Term Expires	June	<i>June</i>
12.	Term Expires - Year (yyyy)	2017	<i>2014</i>
13.	The date the Oath of Office (mm/dd/yyyy) was taken	07/17/2014	<i>07/18/2013</i>
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/18/2014	<i>07/19/2013</i>
15.	Is this a brand new trustee?	Y	<i>N</i>

## 11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

### LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	Y	<i>Y</i>
1.	Source of Funds	School District	<i>City</i>
2.	Name of funding County, Municipality or District	Kingston Central School District	<i>Kingston Central School District</i>
3.	Amount	\$23,000	<i>\$23,000</i>
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y	<i>Y</i>
5.	Written Contractual Agreement	N	<i>N</i>
1.	Source of Funds	N/A	<i>City</i>
2.	Name of funding County, Municipality or District	Kingston Library District	<i>City of Kingston</i>
3.	Amount	\$749,162	<i>\$734,476</i>
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y	<i>Y</i>



5.	Written Contractual Agreement	N	N
11.2	<b>TOTAL LOCAL PUBLIC FUNDS</b>	\$772,162	\$757,476
<b>SYSTEM CASH GRANTS TO MEMBER LIBRARY</b>			
11.3	Local Library Services Aid (LLSA)	\$5,651	\$5,592
11.4	Central Library Aid (CLDA and/or CBA)	\$0	\$0
11.5	Additional State Aid received from the System	\$0	\$0
11.6	Federal Aid received from the System	\$0	\$0
11.7	Other Cash Grants	\$8,724	\$0
11.8	<b>TOTAL SYSTEM CASH GRANTS</b> (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$14,375	\$5,592
<b>OTHER STATE AID</b>			
11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0	\$0
<b>FEDERAL AID FOR LIBRARY OPERATION</b>			
11.10	LSTA	\$0	\$0
11.11	Other Federal Aid	\$0	\$0
11.12	<b>TOTAL FEDERAL AID</b> (Add Questions 11.10 and 11.11)	\$0	\$0
11.13	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$0	\$0
<b>OTHER RECEIPTS</b>			
11.14	Gifts and Endowments	\$20,785	\$18,516
11.15	Fund Raising	\$505	\$546
11.16	Income from Investments	\$901	\$1,973
11.17	Library Charges	\$21,924	\$21,655
11.18	Other	\$0	\$0
11.19	<b>TOTAL OTHER RECEIPTS</b> (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$44,115	\$42,690
11.20	<b>TOTAL OPERATING FUND RECEIPTS</b> (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$830,652	\$805,758
11.21	<b>BUDGET LOANS</b>	\$0	\$0
<b>TRANSFERS</b>			
11.22	From Capital Fund (Same as Question 14.8)	\$0	\$0
11.23	From Other Funds	\$0	\$0
11.24	<b>TOTAL TRANSFERS</b> (Add Questions 11.22 and 11.23)	\$0	\$0
11.25	<b>BALANCE IN OPERATING FUND -</b> Beginning Balance for Fiscal Year Ending 2014 (Same as Question 12.39 of previous year if fiscal year has not changed)	\$835,132	\$742,530

11.26	<b>GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE</b> (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.41)	\$1,665,784	\$1,548,288
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## 12. OPERATING FUND DISBURSEMENTS

### STAFF EXPENDITURES

#### Salaries & Wages Paid from Library Funds

Please click [here](#) to read general instructions before completing this section.

12.1	Certified Librarians	\$94,465	\$87,743
12.2	Other Staff	\$304,671	\$281,112
12.3	<b>Total Salaries &amp; Wages Expenditures</b> (Add Questions 12.1 and 12.2)	\$399,136	\$368,855
12.4	<b>Employee Benefits Expenditures</b>	\$82,975	\$82,583
12.5	<b>Total Staff Expenditures (Add Questions 12.3 and 12.4)</b>	\$482,111	\$451,438

### COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$64,654	\$61,126
12.7	Electronic Materials Expenditures	\$7,787	\$0
12.8	Other Materials Expenditures	\$13,504	\$26,578
12.9	<b>Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)</b>	\$85,945	\$87,704

### CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$6,312	\$0
12.11	From Other Funds (71OF)	\$0	\$0
12.12	<b>Total Capital Expenditures (Add Questions 12.10 and 12.11)</b>	\$6,312	\$0

### OPERATION AND MAINTENANCE OF BUILDINGS

#### Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$29,238	\$6,473
12.14	From Other Funds (72OF)	\$0	\$0
12.15	<b>Total Repairs (Add Questions 12.13 and 12.14)</b>	\$29,238	\$6,473
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$61,121	\$52,619
12.17	<b>Total Operation &amp; Maintenance of Buildings (Add Questions 12.15 and 12.16)</b>	\$90,359	\$59,092

### MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$11,217	\$7,765
12.19	Telecommunications	\$2,264	\$5,006
12.20	Binding Expenses	\$0	\$0
12.21	Postage and Freight	\$1,832	\$1,653
12.22	Professional & Consultant Fees	\$20,009	\$26,533
12.23	Equipment	\$0	
12.24	Other Miscellaneous	\$24,664	\$58,633
	<b>Total Miscellaneous Expenses</b>		

12.25	(Add Questions 12.18, 12.19, 12.20, 12.21, 12.22, 12.23 and 12.24)	\$59,986	\$99,590
12.26	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$13,974	\$15,332
<b>DEBT SERVICE</b>			
<b>Capital Purposes Loans (Principal and Interest)</b>			
12.27	From Local Public Funds (73PF)	\$0	\$0
12.28	From Other Funds (73OF)	\$0	\$0
12.29	<b>Total</b> (Add Questions 12.27 and 12.28)	\$0	\$0
12.30	Budget Loans (Principal and Interest)	\$0	\$0
12.31	Short-Term Loans	\$0	\$0
12.32	<b>Total Debt Service</b> (Add Questions 12.29, 12.30 and 12.31)	\$0	\$0
12.33	<b>TOTAL OPERATING FUND DISBURSEMENTS</b> (Add Questions 12.5, 12.9, 12.12, 12.17, 12.25, 12.26 and 12.32)	\$738,687	\$713,156
<b>TRANSFERS</b>			
<b>Transfers to Capital Fund</b>			
12.34	From Local Public Funds (76PF)	\$185,000	\$0
12.35	From Other Funds (76OF)	\$0	\$0
12.36	<b>Total Transfers to Capital Fund</b> (Add Questions 12.34 and 12.35; same as Question 13.8)	\$185,000	\$0
12.37	<b>Transfer to Other Funds</b>	\$0	\$0
12.38	<b>TOTAL TRANSFERS</b> (Add Questions 12.36 and 12.37)	\$185,000	\$0
12.39	<b>TOTAL DISBURSEMENTS AND TRANSFERS</b> (Add Questions 12.33 and 12.38)	\$923,687	\$713,156
12.40	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2014	\$742,097	\$835,132
12.41	<b>GRAND TOTAL DISBURSEMENTS, TRANSFERS &amp; BALANCE</b> (Add Questions 12.39 and 12.40; same as Question 11.26)	\$1,665,784	\$1,548,288
<b>ASSURANCE</b>			
12.42	The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	02/19/2015	02/20/14
<b>FISCAL AUDIT</b>			
12.43	Last audit performed (mm/dd/yyyy)	12/29/2014	11/04/2013

12.44	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	01/01/2013-12/21/2013	01/01/12-12/31/12
12.45	Indicate type of audit (select one):	Private Accounting Firm	Private Accounting Firm

### CAPITAL FUND

12.46	Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	Y	Y
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### 13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

#### REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0	\$0
13.2	All Other Revenues from Local Sources	\$8	\$3
13.3	<b>Total Revenues from Local Sources</b> (Add Questions 13.1 and 13.2)	\$8	\$3

#### STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$0	\$0
13.5	Other State Aid	\$0	\$0
13.6	<b>Total State Aid</b> (Add Questions 13.4 and 13.5)	\$0	\$0

#### FEDERAL AID FOR CAPITAL PROJECTS

13.7	<b>TOTAL FEDERAL AID</b>	\$0	\$0
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#### INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.36)	\$185,000	\$0
13.9	<b>TOTAL REVENUES</b> (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$185,008	\$3
13.10	<b>NON-REVENUE RECEIPTS</b>	\$0	\$0
13.11	<b>TOTAL CASH RECEIPTS</b> (Add Questions 13.9 and 13.10)	\$185,008	\$3
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2014 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$13,484	\$13,481
13.13	<b>TOTAL CASH RECEIPTS AND BALANCE</b> (Add Questions 13.11 and 13.12; same as Question 14.12)	\$198,492	\$13,484

### 14. CAPITAL FUND DISBURSEMENTS

#### PROJECT EXPENDITURES

Please click [here](#) to read general instructions before completing this section.

14.1	Construction	\$25,428	\$0
14.2	Incidental Construction	\$0	\$0
<b>Other Disbursements</b>			
14.3	Purchase of Buildings	\$0	\$0

14.4	Interest	\$0	\$0
14.5	Collection Expenditures	\$0	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0	\$0
14.7	<b>TOTAL PROJECT EXPENDITURES</b> (Add Questions 14.1, 14.2 and 14.6)	\$25,428	\$0
14.8	<b>TRANSFER TO OPERATING FUND</b> (Same as Question 11.22)	\$0	\$0
14.9	<b>NON-PROJECT EXPENDITURES</b>	\$0	\$0
14.10	<b>TOTAL CASH DISBURSEMENTS AND TRANSFERS</b> (Add Questions 14.7, 14.8 and 14.9)	\$25,428	\$0
14.11	<b>BALANCE IN CAPITAL FUND -</b> Ending Balance for the Fiscal Year Ending 2014	\$173,064	\$13,484
14.12	<b>TOTAL CASH DISBURSEMENTS AND BALANCE</b> (Add Questions 14.10 and 14.11; same as Question 13.13)	\$198,492	\$13,484

## 15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

## 16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	2.00	2.00
16.2	Total Librarians	7.00	7.00
16.3	All Other Paid Staff	9.00	7.00
16.4	Total Paid Employees	16.00	14.00
16.5	State Government Revenue	\$5,651	\$5,592
16.6	Federal Government Revenue	\$0	\$0
16.7	Other Operating Revenue	\$52,839	\$42,690
16.8	Total Operating Revenue	\$830,652	\$805,758
16.9	Other Operating Expenditures	\$164,319	\$174,014
16.10	Total Operating Expenditures	\$732,375	\$713,156
16.11	Total Capital Expenditures	\$31,740	\$0
16.12	Print Materials	54,446	57,142
16.13	Total Registered Borrowers	10,698	9,600
16.14	Other Capital Revenue and Receipts	\$185,008	\$0
16.15	Total Number of Internet Terminals Used by the General Public	24	26

## 17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	LIB ID	3200623420	3200623420
17.2	Interlibrary Relationship Code	ME	ME
17.3	Legal Basis Code	LD	LD
17.4	Administrative Structure Code	SO	SO
17.5	FSCS Public Library Definition	Y	Y

17.6 *Geographic Code*

OTH

*OTH*

17.7 *FSCS ID*

NY0258

*NY0258*

## **SUGGESTED IMPROVEMENTS**

Library Name:

KINGSTON LIBRARY

*KINGSTON LIBRARY*

Library System:

Mid-Hudson Library System

*Mid-Hudson Library System*

Name of Person Completing Form:

Margaret Menard

*Margaret Menard*

Phone Number:

(845) 339-4260

*(845) 339-4260*

Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!