

Kingston Library

Annual Report For Public And Association Libraries - 2010

CURRENT YEAR

PREVIOUS YEAR

1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2010, except for questions related to the current library director/manager (questions 1.32 through 1.37).

1.1	Library ID Number	3200623420	3200623420
1.2	Library Name	Kingston Library	<i>Kingston Library</i>
1.3	Name Status (State use only)	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.4	Structure Status (State use only)	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.5	Community	Kingston	<i>Kingston</i>
1.6	Beginning Fiscal Reporting Year	1/1/2010	<i>1/1/2009</i>
1.7	Ending Fiscal Reporting Year	12/31/2010	<i>12/31/2009</i>
1.8	Address Status	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.9	Street Address	55 Franklin Street	<i>55 Franklin Street</i>
1.10	City	Kingston	<i>Kingston</i>
1.11	Zip Code	12401	<i>12401</i>
1.12	Four-Digit Zip Code Extension	4944	<i>4944</i>
1.13	Mailing Address	55 Franklin Street	<i>55 Franklin Street</i>
1.14	City	Kingston	<i>Kingston</i>
1.15	Zip Code	12401	<i>12401</i>
1.16	Four-Digit Zip Code Extension	4944	<i>4944</i>
1.17	Telephone Number (enter 10 digits only; enter N/A if no telephone number)	(845) 331-0507	<i>(845) 331-0507</i>
1.18	Fax Number (enter 10 digits only; enter N/A if no fax number)	(845) 331-7981	<i>(845) 331-7981</i>
1.19	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	director@kingstonlibrary.org	<i>director@kingstonlibrary.org</i>
1.20	Library Home Page URL (Enter N/A if no home page URL)	www.kingstonlibrary.org	<i>www.kingstonlibrary.org</i>
1.21	Population Chartered to Serve (per 2000 Census)	23,456	<i>23,456</i>
1.22	Indicate the type of library as stated in the library's charter (select one):	PUBLIC	<i>PUBLIC</i>
1.23	Indicate the area chartered to serve as stated in the library's charter (select one):	Special Legislative District	<i>Special Legislative District</i>
1.24	During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library or due to a change to an existing contract. Answer Y for Yes, N for No.	N	<i>N</i>
1.25	Indicate the type of charter the library currently holds (select one):	Absolute	<i>Absolute</i>

1.26	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	11/3/2005	<i>11/3/2005</i>
1.27	Date the library was last registered	10/17/1907	<i>10/17/1907</i>
1.28	Federal Employer Identification Number	141374488	<i>141374488</i>
1.29	County	Ulster	<i>Ulster</i>
1.30	School District	Kingston City School Consolidated	<i>Kingston City School Consolidated</i>
1.31	Library System	Mid-Hudson Library System	<i>Mid-Hudson Library System</i>
NOTE: For questions 1.32 through 1.37, report all information for the <u>current</u> library director/manager.			
1.32	Title of Library Director/ Manager (select one):	Ms.	<i>Ms.</i>
1.33	First Name of Library Director/Manager	Margaret	<i>Margaret</i>
1.34	Last Name of Library Director/Manager	Menard	<i>Menard</i>
1.35	NYS Public Librarian Certification Number	21660	<i>21660</i>
1.36	E-mail Address of the Director/Manager	director@kingstonlibrary.org	<i>director@kingstonlibrary.org</i>
1.37	Fax Number of the Director/Manager	(845) 331-7981	<i>(845) 331-7981</i>
1.38	Does the library charge fees for library cards to people residing outside the system's service area?	Y	<i>Y</i>
1.39	For the fiscal reporting year (questions 1.6 and 1.7) was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> vote held. If no, go to question 1.40.	Y	<i>Y</i>
1.	Name of municipality or district holding the vote	Kingston, NY	<i>Kingston Library</i>
2.	Indicate the type of municipality or district holding the vote	Special Legislative District	<i>Special Legislative District</i>
3.	Was this a Chapter 414 (Ed. Law Â§259.1.b)?	N	<i>N</i>
4.	Dollar amount	\$691,868	<i>\$658,922</i>
5.	Was the vote successful?	Y	<i>Y</i>
6.	Date the vote was held (mm/dd/yyyy)	06/01/2010	<i>06/02/2009</i>
1.40	For the fiscal year that ended in 2010, indicate the total percentage of the library's local public funding that was either subject to public vote(s) <u>or</u> that came from a previous appropriation(s) approved by public vote(s) still in effect.	85%	<i>85%</i>
1.41	Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> contract. If no, go to question 1.42.	N	<i>N</i>
1.	Name of contracting municipality or district	N/A	<i>N/A</i>
2.	Is this a written contractual agreement?	N/A	<i>N/A</i>
3.	Population of the geographic area served by this contract	N/A	<i>N/A</i>
4.	Dollar amount of contract	N/A	<i>N/A</i>
5.	Enter the appropriate code for range of services provided (select one):	N/A	<i>N/A</i>

- 1.42 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection.
- Y N

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	15,177	15,707
2.2	Adult Non-fiction Books	28,664	32,668
2.3	Total Adult Books (Total questions 2.1 & 2.2)	43,841	48,375
2.4	Children's Fiction Books	13,885	15,295
2.5	Children's Non-fiction Books	10,463	9,651
2.6	Total Children's Books (Total questions 2.4 & 2.5)	24,348	24,946
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	68,189	73,321

Other Print Materials

2.8	Total Uncataloged Books	40	50
2.9	Total Print Serials	90	98
2.10	All Other Print Materials	128	127
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	258	275
2.12	Total Print Materials (Total questions 2.7 and 2.11)	68,447	73,596

ELECTRONIC MATERIALS

2.13	Electronic Books	224	0
2.14	Local Databases	6	6
2.15	NOVELNY Databases	9	8
2.16	Other Databases	8	8
2.17	Total Databases (Total questions 2.14, 2.15 and 2.16)	23	22
2.18	Other Electronic Materials (includes all other materials in digital format such as e-series, CD-ROMs, government documents, electronic files, reference tools, scores, maps, etc.)	289	2,191
2.19	Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)	536	2,213

ALL OTHER MATERIALS

2.20	Audio - Physical Units	2,390	2,770
2.21	Audio - Downloadable Titles	872	
2.22	Video - Physical Units	5,104	4,947
2.23	Video - Downloadable Titles	0	
2.24	All Other Materials (includes microform, films, slides, filmstrips, etc.)	389	438
2.25	Total Other Materials Holdings (Total questions 2.20 through 2.24)	8,755	8,155
2.26	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.19 and 2.25)	77,738	83,964

CURRENT SERIAL SUBSCRIPTIONS

2.27	Current Print Serial Subscriptions	85	90
ADDITIONS TO HOLDINGS - Do <u>not</u> subtract withdrawals or discards.			
2.28	Cataloged Books	3,615	3,608
2.29	All Other Print Materials	1,100	1,100
2.30	Electronic Materials	25	17
2.31	All Other Materials	1,191	905
2.32	Total Additions (Total questions 2.28 through 2.31)	5,931	5,630

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.10 and 3.49 through 3.57 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.48 for the 2010 calendar year.

LIBRARY SPONSORED PROGRAMS

3.1	Adult Program Sessions	242	198
3.2	Young Adult Program Sessions	16	7
3.3	Children's Program Sessions	189	186
3.4	All Other Program Sessions	120	92
3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	567	483
3.6	Adult Program Attendance	2,732	2,341
3.7	Young Adult Program Attendance	114	67
3.8	Children's Program Attendance	4,835	3,458
3.9	All Other Program Attendance	1,218	937
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	8,899	6,803

SUMMER READING PROGRAM

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2010 (check all that apply):

a.	Program(s) for children	Yes	Yes
b.	Program(s) for young adults	Yes	Yes
c.	Summer Reading at New York Libraries name and/or logo used	Yes	Yes
d.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used	Yes	Yes
e.	N/A	No	No
3.12	Library outlets offering the summer reading program	1	1
3.13	Children registered for the library's summer reading program	291	317
3.14	Young adults registered for the library's summer reading program	40	40
3.15	Total number registered for the library's summer reading program (total 3.13 + 3.14)	331	357
3.16	Children's program sessions - Summer 2010	52	52
3.17	Young adult program sessions - Summer 2010	16	7
3.18	Total program sessions - Summer 2010 (total 3.16 + 3.17)	68	59
3.19	Children's program attendance - Summer 2010	1,430	1,185

3.20	Young adult program attendance - Summer 2010	114	67
3.21	Total program attendance - Summer 2010 (total 3.19 + 3.20)	1,544	1,252

COLLABORATORS

3.22	Public school district(s) and/or BOCES	1	1
3.23	Non-public school(s)	1	1
3.24	Childcare center(s)	1	1
3.25	Summer camp(s)	0	0
3.26	Municipality/Municipalities	1	1
3.27	Literacy provider(s)	1	1
3.28	Other (describe using the State note)	0	0
3.29	Total Collaborators (total 3.22 through 3.28)	5	5

EARLY LITERACY PROGRAMS

3.30	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y	Y
3.31	Indicate age group(s) (check all that apply):		
a.	Birth - school entry	Yes	
b.	Parents and Caregivers	Yes	
c.	N/A	No	
3.32	Ages birth to school entry program sessions	107	
3.33	Parent and/or caregiver program sessions	0	0
3.34	Total program sessions (total 3.32 + 3.33)	107	111
3.35	Ages birth to school entry program attendance	1,588	856
3.36	Parent and/or caregiver program attendance	0	0
3.37	Total program attendance (total 3.35 + 3.36)	1,588	1,541

3.38 Collaborators (check all that apply):

a.	Childcare center(s)	Yes	Yes
b.	Public School District(s) and/or BOCES	Yes	No
c.	Non-Public School(s)	Yes	Yes
d.	Other (describe using the State note)	No	No
e.	N/A	No	No

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.39	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	N	N
3.40	Children's program sessions	0	0
3.41	Young adult program sessions	0	0
3.42	Adult program sessions	0	0
3.43	Total program sessions (total 3.40 + 3.41 + 3.42)	0	0
3.44	Children's program attendance	0	0
3.45	Young adult program attendance	0	0
3.46	Adult program attendance	0	0
3.47	Total program attendance (total 3.44 + 3.45 + 3.46)	0	0
3.48	Collaborators (check all that apply):		
a.	Literacy NY (Literacy Volunteers of America)	No	No
b.	Public School District(s) and/or BOCES	No	No
c.	Non-Public School(s)	No	No
d.	Other (describe using the State note)	No	No

e.	N/A	No	No
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LIBRARY USE

3.49	Library visits (total annual attendance)	195,276	<i>167,130</i>
3.50	Registered resident borrowers	10,825	<i>18,820</i>
3.51	Registered non-resident borrowers	17	<i>18</i>

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.52	Does the library have an open meeting policy?	Y	<i>Y</i>
3.53	Does the library have a policy protecting the confidentiality of library records?	Y	<i>Y</i>
3.54	Does the library have an Internet use policy?	Y	<i>Y</i>
3.55	Does the library have a disaster policy?	N	<i>N</i>

ACCESSIBILITY (Answer Y for Yes, N for No)/b>

3.56	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	N	<i>N</i>
3.57	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	Y	<i>Y</i>

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	22,074	<i>21,284</i>
4.2	Adult Non-fiction Books	13,846	<i>14,522</i>
4.3	Total Adult Books (Total questions 4.1 & 4.2)	35,920	<i>35,806</i>
4.4	Children's Fiction Books	21,954	<i>20,158</i>
4.5	Children's Non-fiction Books	8,029	<i>8,592</i>
4.6	Total Children's Books (Total questions 4.4 & 4.5)	29,983	<i>28,750</i>
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	65,903	<i>64,556</i>

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	43,736	<i>38,502</i>
4.9	Circulation of Children's Other Materials	25,907	<i>12,943</i>
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	69,643	<i>51,445</i>
4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	135,546	<i>116,001</i>
4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	55,890	<i>41,693</i>

REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	36,900	<i>36,950</i>
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INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	14,149	<i>16,842</i>
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INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	21,254	<i>17,307</i>
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5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2010.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y	Y
5.2	Online public access catalog (OPAC)?	Y	Y
5.3	Electronic access to the OPAC from outside the library?	Y	Y
5.4	Annual number of visits to the library's web site	97,944	111,000
5.5	Does the library use Internet filtering software on any computer?	Y	Y
5.6	Total number of Internet terminals used by the general public.	26	26
5.7	Number of users (in-library only) of public Internet computers per year	37,474	43,321
5.8	Type of connection on public Internet computers	Cable	Cable
5.9	Maximum speed of connection on public library Internet computers	6.1 - 10 Mbps	6.0 to 10 megabits per second
5.10	Do you offer WiFi to your patrons?	Y	Y
5.11	Do you have interactive videoconferencing capability for public use?	N	N

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	40	40
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BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1	1
6.3	Vacant Library Director (certified)	0	0
6.4	Librarian (certified)	1.2	1.2
6.5	Vacant Librarian (certified)	0	0
6.6	Library Manager (not certified)	0	0
6.7	Vacant Library Manager (not certified)	0	0
6.8	Library Specialist/Paraprofessional (not certified)	4	3
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0	0
6.10	Other Staff	8	8.8
6.11	Vacant Other Staff	0	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	14.20	14.00
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1	0
6.15	Salary - Entry Level Librarian (certified)	\$41,600	\$0
6.16	FTE - Library Director (certified)	1	1
6.17	Salary - Library Director (certified)	\$54,101	\$51,480
6.18	FTE - Library Manager (not certified)	0	0
6.19	Salary - Library Manager (not certified)	\$0	\$0

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2010.

7.1	1. Is governed by board-approved written bylaws.	Y	Y
7.2	2. Has a board-approved written long range plan of service.	Y	Y
7.3	3. Presents an annual report to the community.	Y	Y
7.4	4. Has board-approved written policies.	Y	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y	Y
8. Maintains a facility to meet community needs, including adequate:			
7.8	8a. space	Y	Y
7.9	8b. lighting	Y	Y
7.10	8c. shelving	Y	Y
7.11	8d. seating	Y	Y
7.12	8e. restroom (see instructions)	Y	Y
9. Has the equipment and connections necessary to facilitate access to information:			
7.13	9a. telephone	Y	Y
7.14	9b. photocopier (see instructions)	Y	Y
7.15	9c. microcomputer or terminal	Y	Y
7.16	9d. printer	Y	Y
7.17	9e. telefacsimile capability (see instructions)	Y	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y	Y
7.19	11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner' Regulations. (see instructions)	Y	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1	1
8.2	Branches	0	0
8.3	Bookmobiles	0	0
8.4	Other Outlets	0	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	49	49
8.7	Minimum Weekly Total Hours - Branch Libraries	0	0
8.8	Minimum Weekly Total Hours - Bookmobiles	0	0
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	49.00	49.00

8.10	Annual Total Hours - Main Library	2,548	2,548
8.11	Annual Total Hours - Branch Libraries	0	0
8.12	Annual Total Hours - Bookmobiles	0	0
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	2,548.00	2,548.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	Kingston Library	<i>Kingston Library</i>
2.	Outlet Name Status	00 (for no change)	<i>00 (for no change)</i>
3.	Street Address	55 Franklin St	<i>55 Franklin St</i>
4.	Outlet Street Address Status	00 (for no change)	<i>00 (for no change)</i>
5.	City	Kingston	<i>Kingston</i>
6.	Zip Code	12401	<i>12401</i>
7.	Four-Digit Zip Code Extension	4944	<i>4944</i>
8.	Phone (enter 10 digits only)	(845) 336-4260	<i>(845) 336-4260</i>
9.	Fax Number (enter 10 digits only)	(845) 331-7981	<i>(845) 331-7981</i>
10.	E-mail Address	director@kingstonlibrary.org	<i>director@kingstonlibrary.org</i>
11.	Outlet URL	www.kingstonlibrary.org	<i>www.kingstonlibrary.org</i>
12.	County	Ulster	<i>Ulster</i>
13.	Outlet Type Code (select one):	CE	<i>CE</i>
14.	Public Service Hours Per Year for This Outlet	2,548	
15.	Number of Weeks This Outlet is Open	52	
16.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y	
17.	Is the meeting space available for public use even when the outlet is closed?	N	
18.	Total number of non-library sponsored programs, meetings and/or events at this outlet	120	
19.	Enter the appropriate outlet code (select one):	LO	<i>LO</i>
20.	Who owns this outlet building?	Library Board	<i>Library Board</i>
21.	Who owns the land on which this outlet is built?	Library Board	<i>Library Board</i>
22.	Indicate the year this outlet was initially constructed	1878	<i>1878</i>
23.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2007	<i>2007</i>
24.	Square footage of the outlet	16,000	<i>16,000</i>
25.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y	<i>Y</i>
26.	Is every public part of the outlet accessible to a person in a wheelchair?	Y	<i>Y</i>
27.	<i>LIBID</i>	3200623420	<i>3200623420</i>
28.	<i>FSCSID</i>	NY0258	<i>NY0258</i>
29.	<i>Metropolitan Status Code</i>	NO	<i>NO</i>
30.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0	<i>0</i>
31.	<i>Outlet Structure Status</i>	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2010. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2010 to December 31, 2010)	13	<i>13</i>
10.2	Number of voting library board positions stated in the library's charter.	9	
10.3	Number of current <u>voting</u> positions on library board.	9	9
10.4	Have the members of the library board taken and filed the Oath of Office (public libraries <u>only</u>)?	Y	
10.5	The date trustees took the Oath of Office (mm/dd/yyyy)	07/08/2010	
10.6	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/12/2010	

BOARD MEMBER SELECTION

10.7	Enter Board Member Selection Code (select one):	EP - board members are elected in a public election	<i>EP - board members are elected in a public election</i>
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List Officers and Board Members for the **2011 Calendar Year**. Complete one record for *each* board member.

BOARD PRESIDENT

10.8	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant	Ms.	<i>Ms.</i>
10.9	First Name	Madeline	<i>Madeline</i>
10.10	Last Name	Hoetger	<i>Hoetger</i>
10.11	Mailing Address	10 Valley Street	<i>10 Valley Street</i>
10.12	City	Kingston	<i>Kingston</i>
10.13	Zip Code	12401	<i>12401</i>
10.14	Phone	(845) 331-2797	<i>(845) 331-2797</i>
10.15	E-mail Address	msmonumental@hvc.rr.com	<i>msmonumental@hvc.rr.com</i>
10.14	Term Expires - Month	June	<i>June</i>
10.16	Term Expires - Year (yyyy)	2012	<i>2012</i>
1.	Title of Board Member (select one):	Ms.	<i>Ms.</i>
2.	First Name of Board Member	Ursula	<i>Jane</i>
3.	Last Name of Board Member	Inghem	<i>Riley</i>
4.	Mailing Address	76 Miller's Lane	<i>37 Progress St.</i>
5.	City	Kingston	<i>Kingston</i>
6.	Zip Code (5 digits only)	12401	<i>12401</i>
7.	E-mail address	uinghem@lshv.org	<i>jriley9868@aol.com</i>
8.	Office Held or Trustee	Vice President	<i>Trustee</i>
9.	Term Expires	June	<i>June</i>
10.	Term Expires - Year (yyyy)	2012	<i>2010</i>
1.	Title of Board Member (select one):	Mr.	<i>Mr.</i>
2.	First Name of Board Member	David	<i>David</i>
3.	Last Name of Board Member	Rolfe	<i>Rolfe</i>
4.	Mailing Address	58 Fairmont Avenue	<i>58 Fairmont Avenue</i>
5.	City	Kingston	<i>Kingston</i>

6.	Zip Code (5 digits only)	12401	<i>12401</i>
7.	E-mail address	david_rolfe@mac.com	<i>david_rolfe@mac.com</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Expires	June	<i>June</i>
10.	Term Expires - Year (yyyy)	2013	<i>2010</i>
1.	Title of Board Member (select one):	Mr.	<i>Mr.</i>
2.	First Name of Board Member	Gary	<i>Gary</i>
3.	Last Name of Board Member	Loeffel	<i>Loeffel</i>
4.	Mailing Address	40 Merilina Avenue	<i>40 Merilina Avenue</i>
5.	City	Kingston	<i>Kingston</i>
6.	Zip Code (5 digits only)	12401	<i>12401</i>
7.	E-mail address	loeffel@us.ibm.com	<i>loeffel@us.ibm.com</i>
8.	Office Held or Trustee	Trustee	
9.	Term Expires	June	<i>June</i>
10.	Term Expires - Year (yyyy)	2012	<i>2012</i>
1.	Title of Board Member (select one):	Ms.	<i>Mrs.</i>
2.	First Name of Board Member	Hilary	<i>Emilie</i>
3.	Last Name of Board Member	Swann	<i>Hauser</i>
4.	Mailing Address	121 Peaerl Street #2	<i>63 Highland Avenue</i>
5.	City	Kingston	<i>Kingston</i>
6.	Zip Code (5 digits only)	12401	<i>12401</i>
7.	E-mail address	hsswann@hvc.rr.com	<i>eehauser@gmail.com</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Expires	June	<i>June</i>
10.	Term Expires - Year (yyyy)	2011	<i>2010</i>
1.	Title of Board Member (select one):	Dr.	<i>Dr.</i>
2.	First Name of Board Member	Edwin	<i>Edwin</i>
3.	Last Name of Board Member	Pell	<i>Pell</i>
4.	Mailing Address	24 Spruce Street	<i>24 Spruce Street</i>
5.	City	Kingston	<i>Kingston</i>
6.	Zip Code (5 digits only)	12401	<i>12401</i>
7.	E-mail address	pellphd@yahoo.com	<i>pellphd@yahoo.com</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Expires	June	<i>June</i>
10.	Term Expires - Year (yyyy)	2011	<i>2011</i>
1.	Title of Board Member (select one):	Ms.	<i>Ms.</i>
2.	First Name of Board Member	Heather	<i>Ursula</i>
3.	Last Name of Board Member	Ohlson	<i>Inghem</i>
4.	Mailing Address	25 Park Street	<i>76 Miller's Lane</i>
5.	City	Kingston	<i>Kingston</i>
6.	Zip Code (5 digits only)	12401	<i>12401</i>
7.	E-mail address	heatherohlson@gmail.com	<i>uinghem@lshv.org</i>
8.	Office Held or Trustee	Trustee	<i>Vice President</i>
9.	Term Expires	June	<i>June</i>
10.	Term Expires - Year (yyyy)	2013	<i>2012</i>
1.	Title of Board Member (select one):	Mrs.	<i>Mrs.</i>
2.	First Name of Board Member	Susan	<i>Susan</i>
3.	Last Name of Board Member	Simek	<i>Simek</i>

4.	Mailing Address	63 Highland Ave.	<i>63 Highland Ave.</i>
5.	City	Kingston	<i>Kingston</i>
6.	Zip Code (5 digits only)	12401	<i>12401</i>
7.	E-mail address	jzsiqzoo@msn.com	<i>jzsiqzoo@msn.com</i>
8.	Office Held or Trustee	Secretary	<i>Secretary</i>
9.	Term Expires	June	<i>June</i>
10.	Term Expires - Year (yyyy)	2011	<i>2011</i>
1.	Title of Board Member (select one):	Mr.	<i>Mr.</i>
2.	First Name of Board Member	Paul	<i>Paul</i>
3.	Last Name of Board Member	Werbalowsky	<i>Werbalowsky</i>
4.	Mailing Address	69 Lafayette Ave. #4	<i>69 Lafayette Ave. #4</i>
5.	City	Kingston	<i>Kingston</i>
6.	Zip Code (5 digits only)	12401	<i>12401</i>
7.	E-mail address	pwerb@hotmail.com	<i>pwerb@hotmail.com</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Expires	June	<i>June</i>
10.	Term Expires - Year (yyyy)	2011	<i>2011</i>

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	Y	<i>Y</i>
1.	Source of Funds	City	<i>Other</i>
2.	Name of funding County, Municipality or District	Kingston	<i>Kingston Library District</i>
3.	Amount	\$658,922	<i>\$618,712</i>
4.	Subject to Public Vote	Y	<i>Y</i>
5.	Written Contractual Agreement	N	<i>N</i>
1.	Source of Funds	School District	<i>School District</i>
2.	Name of funding County, Municipality or District	Kingston Central School District	<i>Kingston City School District</i>
3.	Amount	\$23,000	<i>\$23,000</i>
4.	Subject to Public Vote	Y	<i>N</i>
5.	Written Contractual Agreement	N	<i>Y</i>
11.2	TOTAL LOCAL PUBLIC FUNDS	\$681,922	<i>\$641,712</i>
SYSTEM CASH GRANTS TO MEMBER LIBRARY			
11.3	Local Library Services Aid (LLSA)	\$355	<i>\$5,913</i>
11.4	Central Library Aid (CLDA and/or CBA)	\$0	<i>\$0</i>
11.5	Additional State Aid received from the System	\$0	<i>\$0</i>
11.6	Federal Aid received from the System	\$0	<i>\$0</i>
11.7	Other Cash Grants	\$17,013	<i>\$13,695</i>
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$17,368	<i>\$19,608</i>

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0	\$0
FEDERAL AID FOR LIBRARY OPERATION			
11.10	LSTA	\$0	\$0
11.11	Other Federal Aid	\$0	\$0
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0	\$0
11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0	\$0
OTHER RECEIPTS			
11.14	Gifts and Endowments	\$22,094	\$22,946
11.15	Fund Raising	\$0	\$0
11.16	Income from Investments	\$2,587	\$8,437
11.17	Library Charges	\$23,120	\$31,296
11.18	Other	\$0	\$417
11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$47,801	\$63,096
11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$747,091	\$724,416
11.21	BUDGET LOANS	\$0	\$0
TRANSFERS			
11.22	From Capital Fund (Same as Question 14.8)	\$0	\$0
11.23	From Other Funds	\$0	\$0
11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$0	\$0
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2010 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$518,883	\$449,866
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$1,265,974	\$1,174,282

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$97,724	\$95,237
12.2	Other Staff	\$274,476	\$251,718
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$372,200	\$346,955
12.4	Employee Benefits Expenditures	\$83,367	\$71,428
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$455,567	\$418,383

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$54,581	\$52,075
12.7	Electronic Materials Expenditures	\$4,871	\$2,464

12.8	Other Materials Expenditures	\$20,249	\$16,124
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$79,701	\$70,663

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$19,409	\$3,676
12.11	From Other Funds (71OF)	\$8,308	\$3,900
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$27,717	\$7,576

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$32,969	\$19,185
12.14	From Other Funds (72OF)	\$0	\$0
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$32,969	\$19,185
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$49,974	\$57,238
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$82,943	\$76,423

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$10,871	\$11,107
12.19	Telecommunications	\$4,811	\$4,748
12.20	Binding Expenses	\$0	\$0
12.21	Postage and Freight	\$1,904	\$1,629
12.22	Other Miscellaneous	\$52,297	\$56,022
12.23	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$69,883	\$73,506

12.24 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE

\$10,407	\$8,848
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DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.25	From Local Public Funds (73PF)	\$0	\$0
12.26	From Other Funds (73OF)	\$0	\$0
12.27	Total (Add Questions 12.25 and 12.26)	\$0	\$0
12.28	Budget Loans (Principal and Interest)	\$0	\$0
12.29	Short-Term Loans	\$0	\$0
12.30	Total Debt Service (Add Questions 12.27, 12.28 and 12.29)	\$0	\$0

12.31	TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$726,218	\$655,399
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TRANSFERS

Transfers to Capital Fund

12.32	From Local Public Funds (76PF)	\$0	\$0
12.33	From Other Funds (76OF)	\$0	\$0
12.34	Total Transfers to Capital Fund (Add Questions 12.32 and 12.33; same as Question 13.8)	\$0	\$0
12.35	Transfer to Other Funds	\$0	\$0

TOTAL TRANSFERS

12.36	(Add Questions 12.34 and 12.35)	\$0	\$0
12.37	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.31 and 12.36)	\$726,218	\$655,399
12.38	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2010	\$539,756	\$518,883
12.39	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.37 and 12.38; same as Question 11.26)	\$1,265,974	\$1,174,282

ASSURANCE

12.40	The Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	2/17/2011	2/19/2009
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FISCAL AUDIT

12.41	Last audit performed (mm/dd/yyyy)	8/31/2010	10/22/2009
12.42	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	01/01/2009-12/31/2009	01/01/2008-12/31/2008
12.43	Indicate type of audit (select one):	Private Accounting Firm	Private Accounting Firm

CAPITAL FUND

12.44	Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	Y	Y
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13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0	\$0
13.2	All Other Revenues from Local Sources	\$28,965	\$7,130
13.3	Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$28,965	\$7,130

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$1,134	\$10,206
13.5	Other State Aid	\$0	\$0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$1,134	\$10,206

FEDERAL AID FOR CAPITAL PROJECTS

13.7	TOTAL FEDERAL AID	\$0	\$0
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INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.34)	\$0	\$0
13.9	TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$30,099	\$17,336
13.10	NON-REVENUE RECEIPTS	\$0	\$0
13.11	TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$30,099	\$17,336

13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2010 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$228,011	\$246,432
13.13	TOTAL CASH RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$258,110	\$263,768

14. CAPITAL FUND DISBURSEMENTS

PROJECT EXPENDITURES

14.1	Construction	\$114,438	\$35,757
14.2	Incidental Construction	\$0	\$0

Other Disbursements

14.3	Purchase of Buildings	\$0	\$0
14.4	Interest	\$0	\$0
14.5	Collection Expenditures	\$0	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0	\$0
14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$114,438	\$35,757
14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0	\$0
14.9	NON-PROJECT EXPENDITURES	\$0	\$0
14.10	TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$114,438	\$35,757
14.11	BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2010	\$143,672	\$228,011
14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$258,110	\$263,768

15. FEDERAL TOTALS

All questions in Part 15 are calculated. locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	2.20	2.20
15.2	Total Librarians	6.20	5.20
15.3	All Other Paid Staff	8.00	8.80
15.4	Total Paid Employees	14.20	14.00
15.5	State Government Revenue	\$355	\$5,913
15.6	Federal Government Revenue	\$0	\$0
15.7	Other Operating Revenue	\$64,814	\$76,791
15.8	Total Operating Revenue	\$747,091	\$724,416
15.9	Other Operating Expenditures	\$163,233	\$158,777
15.10	Total Operating Expenditures	\$698,501	\$647,823
15.11	Total Capital Expenditures	\$142,155	\$43,333
15.12	Print Materials	68,319	73,469
15.13	Total Registered Borrowers	10,842	18,838
15.14	Other Capital Revenue and Receipts	\$0	\$0

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	<i>LIB ID</i>	3200623420	3200623420
16.2	<i>Interlibrary Relationship Code</i>	ME	ME
16.3	<i>Legal Basis Code</i>	LD	LD
16.4	<i>Administrative Structure Code</i>	SO	SO
16.5	<i>FSCS Public Library Definition</i>	Y	Y
16.6	<i>Geographic Code</i>	OTH	OTH
16.7	<i>FSCS ID</i>	NY0258	NY0258

SUGGESTED IMPROVEMENTS

Library Name:	Kingston Library	<i>Kingston Library</i>
Library System:	Mid-Hudson Library System	<i>Mid-Hudson Library System</i>
Name of Person Completing Form:	Margaret Menard	<i>Margaret Menard</i>
Phone Number:	(845) 339-4260	<i>(845) 339-4260</i>

Please share with us your suggestions for improving the *Annual Report*. Thank you!