

Kingston Library

Annual Report For Public And Association Libraries - 2009

	<i>PREVIOUS YEAR</i>	CURRENT YEAR	
1. GENERAL LIBRARY INFORMATION			
Report all information in Part 1 as of December 31, 2009			
1.1	Library ID Number	3200623420	3200623420
1.2	Library Name	<i>Kingston Library</i>	Kingston Library
1.3	Name Status (State use only)	<i>00 (for no change from previous year)</i>	00 (for no change from previous year)
1.4	Structure Status (State use only)	<i>00 (for no change from previous year)</i>	00 (for no change from previous year)
1.5	Community	<i>Kingston</i>	Kingston
1.6	Beginning Fiscal Reporting Year	<i>1/1/2008</i>	1/1/2009
1.7	Ending Fiscal Reporting Year	<i>12/31/2008</i>	12/31/2009
1.8	Address Status	<i>00 (for no change from previous year)</i>	00 (for no change from previous year)
1.9	Street Address	<i>55 Franklin Street</i>	55 Franklin Street
1.10	City	<i>Kingston</i>	Kingston
1.11	Zip Code	<i>12401</i>	12401
1.12	Four-Digit Zip Code Extension	<i>4944</i>	4944
1.13	Mailing Address	<i>55 Franklin Street</i>	55 Franklin Street
1.14	City	<i>Kingston</i>	Kingston
1.15	Zip Code	<i>12401</i>	12401
1.16	Four-Digit Zip Code Extension	<i>4944</i>	4944
1.17	Telephone Number (enter 10 digits only; enter N/A if no telephone number)	<i>(845) 331-0507</i>	(845) 331-0507
1.18	Fax Number (enter 10 digits only; enter N/A if no fax number)	<i>(845) 331-7981</i>	(845) 331-7981
1.19	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	<i>director@kingstonlibrary.org</i>	director@kingstonlibrary.org
1.20	Library Home Page URL (Enter N/A if no home page URL)	<i>www.kingstonlibrary.org</i>	www.kingstonlibrary.org
1.21	Population Chartered to Serve (per 2000 Census)	<i>23,456</i>	23,456
1.22	Indicate the type of library as stated in the library's charter (select one):	<i>PUBLIC</i>	PUBLIC
1.23	Indicate the area chartered to serve as stated in the library's charter (select one):	<i>Special Legislative District</i>	Special Legislative District
1.24	During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public	<i>N</i>	N
1.25	Indicate the type of charter the library currently holds (select one):	<i>Absolute</i>	Absolute
1.26	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	<i>11/3/2005</i>	11/3/2005

1.27	Date the library was last registered	10/17/1907	10/17/1907
1.28	Federal Employer Identification Number	141374488	141374488
1.29	County	Ulster	Ulster
1.30	School District	Kingston City School Consolidated	Kingston City School Consolidated
1.31	Library System	Mid-Hudson Library System	Mid-Hudson Library System
1.32	Title of Library Director/ Manager (select one):	Ms.	Ms.
1.33	First Name of Library Director/Manager	Margaret	Margaret
1.34	Last Name of Library Director/Manager	Menard	Menard
1.35	NYS Public Librarian Certification Number	21660	21660
1.36	E-mail Address of the Director/Manager	director@kingstonlibrary.org	director@kingstonlibrary.org
1.37	Fax Number of the Director/Manager	(845) 331-7981	(845) 331-7981
1.38	Does the library charge fees for library cards to people residing outside the system's service area?	Y	Y
1.39	For the fiscal reporting year (questions 1.6 and 1.7) was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> vote held. If no, go to quest	Y	Y
1.	Name of municipality or district holding the vote	Kingston Library	Kingston Library
2.	Indicate the type of municipality or district holding the vote	Special Legislative District	Special Legislative District
3.	Was this a Chapter 414 (Ed. Law Â§259.1.b)?	N	N
4.	Dollar amount	\$648,517	\$658,922
5.	Was the vote successful?	Y	Y
6.	Date the vote was held	06/05/2007	06/02/2009
1.40	For the fiscal year that ended in 2009, indicate the total percentage of the library's local public funding that was either subject to public vote(s) <u>or</u> that came from a previous appropriation(s) approved by public vote(s) still in effect.	85%	85%
1.41	Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> contract. If no, go to question 1.42.	N	N
1.	Name of contracting municipality or district	N/A	N/A
2.	Is this a written contractual agreement?	N/A	N/A
3.	Population of the geographic area served by this contract	N/A	N/A
4.	Dollar amount of contract	N/A	N/A
5.	Enter the appropriate code for range of services provided (select one):	N/A	N/A
1.42	For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the <u>State</u> note; if no, please go to Part 2, Library Collection.	N	N

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	17,215	15,707
2.2	Adult Non-fiction Books	36,792	32,668
2.3	Total Adult Books (Total questions 2.1 & 2.2)	54,007	48,375
2.4	Children's Fiction Books	16,072	15,295
2.5	Children's Non-fiction Books	10,896	9,651
2.6	Total Children's Books (Total questions 2.4 & 2.5)	26,968	24,946
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	80,975	73,321

Other Print Materials

2.8	Total Uncataloged Books	100	50
2.9	Total Print Serials	97	98
2.10	All Other Print Materials	126	127
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	323	275
2.12	Total Print Materials (Total questions 2.7 and 2.11)	81,298	73,596

ELECTRONIC MATERIALS

2.13	Electronic Books	0	0
2.14	Local Databases	5	6
2.15	NOVELNY Databases	14	8
2.16	Other Databases	8	8
2.17	Total Databases (Total questions 2.14, 2.15 and 2.16)	27	22
2.18	Other Electronic Materials (includes all other materials in digital format such as e-serials, CD-ROMs, government documents, electronic files, reference tools, scores, maps, etc.)	1,807	2,191
2.19	Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)	1,834	2,213

ALL OTHER MATERIALS

2.20	Audio Recordings (includes audio CDs, tapes, etc.)	2,608	2,770
2.21	Video Recordings (includes VHS, DVD, etc.)	5,220	4,947
2.22	All Other Materials (includes microform, films, slides, filmstrips, etc.)	454	438
2.23	Total Other Materials Holdings (Total questions 2.20, 2.21 and 2.22)	8,282	8,155
2.24	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.19 and 2.23)	91,414	83,964

CURRENT SERIAL SUBSCRIPTIONS

2.25	Current Print Serial Subscriptions	89	90
2.26	Current Electronic Serial Subscriptions	0	0
2.27	Total Current Subscriptions (Total questions 2.25 and 2.26)	89	90

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.28	Cataloged Books	3,990	3,608
2.29	All Other Print Materials	1,149	1,100

2.30	Electronic Materials	0	17
2.31	All Other Materials	925	905
2.32	Total Additions (Total questions 2.28 through 2.31)	6,064	5,630

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.10 and 3.51 through 3.59 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.50 for the 2009 calendar year.

LIBRARY SPONSORED PROGRAMS

3.1	Adult Program Sessions	172	198
3.2	Young Adult Program Sessions	0	7
3.3	Children's Program Sessions	207	186
3.4	All Other Program Sessions	0	92
3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	379	483
3.6	Adult Program Attendance	2,072	2,341
3.7	Young Adult Program Attendance	0	67
3.8	Children's Program Attendance	6,199	3,458
3.9	All Other Program Attendance	0	937
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	8,271	6,803

SUMMER READING PROGRAM

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2009 (check all that apply):

a.	Program(s) for children	Yes	Yes
b.	Program(s) for young adults	No	Yes
c.	NYS Summer Reading Program theme for children used	Yes	Yes
d.	NYS Summer Reading Program theme for young adults used	Yes	Yes
e.	N/A	No	No
3.12	Library outlets offering the summer reading program	1	1
3.13	Children registered for the library's summer reading program	263	317
3.14	Young adults registered for the library's summer reading program	0	40
3.15	Total number registered for the library's summer reading program (total 3.13 + 3.14)	263	357
3.16	Children's program sessions - Summer 2009	75	52
3.17	Young adult program sessions - Summer 2009	0	7
3.18	Total program sessions - Summer 2009 (total 3.16 + 3.17)	75	59
3.19	Children's program attendance - Summer 2009	1,726	1,185
3.20	Young adult program attendance - Summer 2009	0	67
3.21	Total program attendance - Summer 2009 (total 3.19 + 3.20)	1,726	1,252

COLLABORATORS

3.22	Public school district(s) and/or BOCES	2	1
3.23	Non-public school(s)	3	1

3.24	Childcare center(s)	<i>1</i>	1
3.25	Summer camp(s)	<i>0</i>	0
3.26	Municipality/Municipalities	<i>0</i>	1
3.27	Literacy provider(s)	<i>1</i>	1
3.28	Other (describe using the State note)	<i>0</i>	0
3.29	Total Collaborators (total 3.22 through 3.28)	<i>7</i>	5

EARLY LITERACY PROGRAMS

3.30	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	<i>Y</i>	Y
3.31	Indicate age group(s) (check all that apply):		
a.	Birth - 3 years	Yes	Yes
b.	4 - 5 years	Yes	Yes
c.	Parents and Caregivers	No	No
d.	N/A	No	No
3.32	Ages birth to three years program sessions	<i>51</i>	52
3.33	Ages four to five years program sessions	<i>51</i>	59
3.34	Parent and/or caregiver program sessions	<i>0</i>	0
3.35	Total program sessions (total 3.32 + 3.33 + 3.34)	<i>102</i>	111
3.36	Ages birth to three years program attendance	<i>1,489</i>	856
3.37	Ages four to five years program attendance	<i>1,159</i>	685
3.38	Parent and/or caregiver program attendance	<i>0</i>	0
3.39	Total program attendance (total 3.36 + 3.37 + 3.38)	<i>2,648</i>	1,541
3.40	Collaborators (check all that apply):		
a.	Childcare center(s)	Yes	Yes
b.	Public School District(s) and/or BOCES	Yes	No
c.	Non-Public School(s)	Yes	Yes
d.	Other (describe using the State note)	No	No
e.	N/A	No	No

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.41	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	<i>N</i>	N
3.42	Children's program sessions	<i>0</i>	0
3.43	Young adult program sessions	<i>0</i>	0
3.44	Adult program sessions	<i>0</i>	0
3.45	Total program sessions (total 3.42 + 3.43 + 3.44)	<i>0</i>	0
3.46	Children's program attendance	<i>0</i>	0
3.47	Young adult program attendance	<i>0</i>	0
3.48	Adult program attendance	<i>0</i>	0
3.49	Total program attendance (total 3.46 + 3.47 + 3.48)	<i>0</i>	0
3.50	Collaborators (check all that apply):		
a.	Literacy NY (Literacy Volunteers of America)	No	No
b.	Public School District(s) and/or BOCES	No	No
c.	Non-Public School(s)	No	No
d.	Other (describe using the State note)	No	No
e.	N/A	No	No

LIBRARY USE

3.51	Library visits (total annual attendance)	<i>143,000</i>	167,130
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3.52	Registered resident borrowers	17,815	18,820
3.53	Registered non-resident borrowers	19	18

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.54	Does the library have an open meeting policy?	Y	Y
3.55	Does the library have a policy protecting the confidentiality of library records?	Y	Y
3.56	Does the library have an Internet use policy?	Y	Y
3.57	Does the library have a disaster policy?	N	N

ACCESSIBILITY (Answer Y for Yes, N for No)/b>

3.58	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	N	N
3.59	Does the library have devices for the deaf and hearing impaired (TTY/TDD)?	Y	Y

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	19,035	21,284
4.2	Adult Non-fiction Books	13,154	14,522
4.3	Total Adult Books (Total questions 4.1 & 4.2)	32,189	35,806
4.4	Children's Fiction Books	19,012	20,158
4.5	Children's Non-fiction Books	8,351	8,592
4.6	Total Children's Books (Total questions 4.4 & 4.5)	27,363	28,750
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	59,552	64,556

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	33,722	38,502
4.9	Circulation of Children's Other Materials	11,765	12,943
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	45,487	51,445
4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	105,039	116,001
4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	39,128	41,693

REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	36,400	36,950
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INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	15,339	16,842
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INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	13,377	17,307
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5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2009.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y	Y
5.2	Online public access catalog (OPAC)?	Y	Y

5.3	Electronic access to your OPAC from outside the library?	Y	Y
5.4	Annual number of visits to the library's web site		111,000
5.5	Does the library use Internet filtering software on any computer?	N	Y
5.6	Total number of Internet terminals used by the general public.	24	26
5.7	Number of users (in-library only) of public Internet computers per year	50,974	43,321
5.8	Type of connection on public library Internet computers		Cable
5.9	Maximum speed of connection on public library Internet computers		6.0 to 10 megabits per second
5.10	Do you offer WiFi to your patrons?		Y
5.11	Do you have interactive videoconferencing capability for public use?		N

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	40	40
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BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1	1
6.3	Vacant Library Director (certified)	0	0
6.4	Librarian (certified)	1	1.2
6.5	Vacant Librarian (certified)	0	0
6.6	Library Manager (not certified)	0	0
6.7	Vacant Library Manager (not certified)	0	0
6.8	Library Specialist/Paraprofessional (not certified)	3	3
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0	0
6.10	Other Staff	8	8.8
6.11	Vacant Other Staff	0	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	13.00	14.00
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	0	0
6.15	Salary - Entry Level Librarian (certified)	\$0	\$0
6.16	FTE - Library Director (certified)	1	1
6.17	Salary - Library Director (certified)	\$50,000	\$51,480
6.18	FTE - Library Manager (not certified)	0	0
6.19	Salary - Library Manager (not certified)	\$0	\$0

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2009.

7.1	1. Is governed by board-approved written bylaws.	Y	Y
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7.2	2. Has a board-approved written long range plan of service.	Y	Y
7.3	3. Presents an annual report to the community.	Y	Y
7.4	4. Has board-approved written policies.	Y	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y	Y
	8. Maintains a facility to meet community needs, including adequate:		
7.8	8a. space	Y	Y
7.9	8b. lighting	Y	Y
7.10	8c. shelving	Y	Y
7.11	8d. seating	Y	Y
7.12	8e. restroom (see instructions)	Y	Y
	9. Has the equipment and connections necessary to facilitate access to information:		
7.13	9a. telephone	Y	Y
7.14	9b. photocopier (see instructions)	Y	Y
7.15	9c. microcomputer or terminal	Y	Y
7.16	9d. printer	Y	Y
7.17	9e. telefacsimile capability (see instructions)	Y	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y	Y
7.19	11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner' Regulations. (see instructions)	Y	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1	1
8.2	Branches	0	0
8.3	Bookmobiles	0	0
8.4	Other Outlets	0	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	49	49
8.7	Minimum Weekly Total Hours - Branch Libraries	0	0
8.8	Minimum Weekly Total Hours - Bookmobiles	0	0
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	49.00	49.00
8.10	Annual Total Hours - Main Library	2,548	2,548
8.11	Annual Total Hours - Branch Libraries	0	0
8.12	Annual Total Hours - Bookmobiles	0	0
	Annual Hours Open - Total Hours Open (Total		

8.13 questions 8.10 through 8.12) 2,548.00 2,548.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1. Outlet Name	<i>Kingston Library</i>	Kingston Library
2. Outlet Name Status	<i>00 (for no change)</i>	00 (for no change)
3. Street Address	<i>55 Franklin St</i>	55 Franklin St
4. Outlet Street Address Status	<i>00 (for no change)</i>	00 (for no change)
5. City	<i>Kingston</i>	Kingston
6. Zip Code	<i>12401</i>	12401
7. Four-Digit Zip Code Extension	<i>4944</i>	4944
8. Phone (enter 10 digits only)	<i>(845) 336-4260</i>	(845) 336-4260
9. Fax Number (enter 10 digits only)	<i>(845) 331-7981</i>	(845) 331-7981
10. E-mail Address	<i>director@kingstonlibrary.org</i>	director@kingstonlibrary.org
11. Outlet URL	<i>www.kingstonlibrary.org</i>	www.kingstonlibrary.org
12. County	<i>Ulster</i>	Ulster
13. Outlet Type Code (select one):	<i>CE</i>	CE
14. Enter the appropriate outlet code (select one):	<i>LO</i>	LO
15. Who owns the outlet building?		Library Board
16. Who owns the land on which the outlet building sits?		Library Board
17. Indicate the year this outlet was initially constructed	<i>1878</i>	1878
18. Indicate the year the outlet underwent a major renovation costing \$25,000 or more	<i>2007</i>	2007
19. Square footage of the outlet	<i>16,000</i>	16,000
20. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	<i>Y</i>	Y
21. Is every public part of the outlet accessible to a person in a wheelchair?	<i>Y</i>	Y
22. LIBID	<i>3200623420</i>	3200623420
23. FSCSID	<i>NY0258</i>	NY0258
24. Metropolitan Status Code	<i>NO</i>	NO
25. Number of Bookmobiles in the Bookmobile Outlet Record	<i>0</i>	0
26. Outlet Structure Status	<i>00 (for no change from previous year)</i>	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2009. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1 Total number of board meetings held during calendar year (January 1, 2009 to December 31, 2009)	<i>13</i>	13
10.2 Number of <u>voting</u> positions on library board.	<i>9</i>	9

BOARD MEMBER SELECTION

10.3 Enter Board Member Selection Code (select one):	<i>EP - board members are elected in a public election</i>	EP - board members are elected in a public election
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List Officers and Board Members for the **2010 Calendar Year**. Complete one record for *each* board member.

BOARD PRESIDENT

10.4	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant		Ms.
10.5	First Name		Madeline
10.6	Last Name		Hoetger
10.7	Mailing Address		10 Valley Street
10.8	City		Kingston
10.9	Zip Code		12401
10.10	Phone		(845) 331-2797
10.11	E-mail Address		msmonumental@hvc.rr.com
10.12	Term Expires - Month		June
10.13	Term Expires - Year (yyyy)		2012
1.	Title of Board Member (select one):	<i>Ms.</i>	Ms.
2.	First Name of Board Member	<i>Jane</i>	Jane
3.	Last Name of Board Member	<i>Riley</i>	Riley
4.	Mailing Address	<i>37 Progress St.</i>	37 Progress St.
5.	City	<i>Kingston</i>	Kingston
6.	Zip Code (5 digits only)	<i>12401</i>	12401
7.	Phone for the Board President only (enter 10 digits only)	<i>(845) 338-2384</i>	(845) 338-2384
8.	E-mail address	<i>jriley9868@aol.com</i>	jriley9868@aol.com
9.	Office Held or Trustee	<i>President</i>	Trustee
10.	Term Expires	<i>June</i>	June
11.	Term Expires - Year (yyyy)	<i>2010</i>	2010
1.	Title of Board Member (select one):	<i>Mr.</i>	Mr.
2.	First Name of Board Member	<i>Marvin</i>	David
3.	Last Name of Board Member	<i>Eisenberg</i>	Rolfe
4.	Mailing Address	<i>500 Washington Avenue, #5J</i>	58 Fairmont Avenue
5.	City	<i>Kingston</i>	Kingston
6.	Zip Code (5 digits only)	<i>12401</i>	12401
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	N/A
8.	E-mail address	<i>meir@hvc.rr.com</i>	david_rolfe@mac.com
9.	Office Held or Trustee	<i>Vice President</i>	Trustee
10.	Term Expires	<i>June</i>	June
11.	Term Expires - Year (yyyy)	<i>2010</i>	2010
1.	Title of Board Member (select one):	<i>Ms.</i>	Mr.
2.	First Name of Board Member	<i>Madeline</i>	Gary
3.	Last Name of Board Member	<i>Hoetger</i>	Loeffel
4.	Mailing Address	<i>10 Valley St.</i>	40 Merilina Avenue
5.	City	<i>Kingston</i>	Kingston
6.	Zip Code (5 digits only)	<i>12401</i>	12401
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	N/A
8.	E-mail address	<i>msmonumental@hvc.rr.com</i>	loeffel@us.ibm.com
9.	Office Held or Trustee	<i>Secretary</i>	

10.	Term Expires	<i>June</i>	June
11.	Term Expires - Year (yyyy)	<i>2009</i>	2012
1.	Title of Board Member (select one):	<i>Mrs.</i>	Mrs.
2.	First Name of Board Member	<i>Emilie</i>	Emilie
3.	Last Name of Board Member	<i>Hauser</i>	Hauser
4.	Mailing Address	<i>63 Highland Avenue</i>	63 Highland Avenue
5.	City	<i>Kingston</i>	Kingston
6.	Zip Code (5 digits only)	<i>12401</i>	12401
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	N/A
8.	E-mail address	<i>eehauser@gmail.com</i>	eehauser@gmail.com
9.	Office Held or Trustee	<i>Trustee</i>	Trustee
10.	Term Expires	<i>June</i>	June
11.	Term Expires - Year (yyyy)	<i>2010</i>	2010
1.	Title of Board Member (select one):	<i>Dr.</i>	Dr.
2.	First Name of Board Member	<i>Edwin</i>	Edwin
3.	Last Name of Board Member	<i>Pell</i>	Pell
4.	Mailing Address	<i>24 Spruce Street</i>	24 Spruce Street
5.	City	<i>Kingston</i>	Kingston
6.	Zip Code (5 digits only)	<i>12401</i>	12401
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	N/A
8.	E-mail address	<i>pellphd@yahoo.com</i>	pellphd@yahoo.com
9.	Office Held or Trustee	<i>Trustee</i>	Trustee
10.	Term Expires	<i>June</i>	June
11.	Term Expires - Year (yyyy)	<i>2011</i>	2011
1.	Title of Board Member (select one):	<i>Other (specify using the State note)</i>	Ms.
2.	First Name of Board Member	<i>Reverend Arthur</i>	Ursula
3.	Last Name of Board Member	<i>Coston</i>	Inghem
4.	Mailing Address	<i>38 Linderman Avenue</i>	76 Miller's Lane
5.	City	<i>Kingston</i>	Kingston
6.	Zip Code (5 digits only)	<i>12401</i>	12401
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	N/A
8.	E-mail address	<i>acosta@hvc.rr.com</i>	uinghem@lshv.org
9.	Office Held or Trustee	<i>Trustee</i>	Vice President
10.	Term Expires	<i>June</i>	June
11.	Term Expires - Year (yyyy)	<i>2009</i>	2012
1.	Title of Board Member (select one):	<i>Mrs.</i>	Mrs.
2.	First Name of Board Member	<i>Susan</i>	Susan
3.	Last Name of Board Member	<i>Simek</i>	Simek
4.	Mailing Address	<i>63 Highland Ave.</i>	63 Highland Ave.
5.	City	<i>Kingston</i>	Kingston
6.	Zip Code (5 digits only)	<i>12401</i>	12401
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	N/A
8.	E-mail address	<i>jzsiqzoo@msn.com</i>	jzsiqzoo@msn.com
9.	Office Held or Trustee	<i>Trustee</i>	Secretary

10.	Term Expires	<i>June</i>	June
11.	Term Expires - Year (yyyy)	<i>2011</i>	2011
1.	Title of Board Member (select one):	<i>Mr.</i>	Mr.
2.	First Name of Board Member	<i>Tony</i>	Paul
3.	Last Name of Board Member	<i>Argulewicz</i>	Werbalowsky
4.	Mailing Address	<i>214 West Chestnut St.</i>	69 Lafayette Ave. #4
5.	City	<i>Kingston</i>	Kingston
6.	Zip Code (5 digits only)	<i>12401</i>	12401
7.	Phone for the Board President only (enter 10 digits only)	<i>N/A</i>	N/A
8.	E-mail address	<i>aaargulewicz@aol.com</i>	pwerb@hotmail.com
9.	Office Held or Trustee	<i>Trustee</i>	Trustee
10.	Term Expires	<i>June</i>	June
11.	Term Expires - Year (yyyy)	<i>2009</i>	2011

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	<i>Y</i>	<i>Y</i>
1.	Source of Funds	<i>School District</i>	Other
2.	Name of funding County, Municipality or District	<i>Kingston City School District</i>	Kingston Library District
3.	Amount	<i>\$23,000</i>	\$618,712
4.	Subject to Public Vote	<i>Y</i>	Y
5.	Written Contractual Agreement	<i>N</i>	N
1.	Source of Funds	<i>City</i>	School District
2.	Name of funding County, Municipality or District	<i>Kingston</i>	Kingston City School District
3.	Amount	<i>\$609,506</i>	\$23,000
4.	Subject to Public Vote	<i>Y</i>	N
5.	Written Contractual Agreement	<i>N</i>	Y
11.2	TOTAL LOCAL PUBLIC FUNDS	<i>\$632,506</i>	\$641,712

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	<i>\$7,063</i>	\$5,913
11.4	Central Library Aid (CLDA and/or CBA)	<i>\$0</i>	\$0
11.5	Additional State Aid received from the System	<i>\$0</i>	\$0
11.6	Federal Aid received from the System	<i>\$0</i>	\$0
11.7	Other Cash Grants	<i>\$36,266</i>	\$13,695
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	<i>\$43,329</i>	\$19,608

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	<i>\$0</i>	\$0
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FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	<i>\$0</i>	\$0
11.11	Other Federal Aid	<i>\$0</i>	\$0

11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0	\$0
11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0	\$0
OTHER RECEIPTS			
11.14	Gifts and Endowments	\$261,480	\$22,946
11.15	Fund Raising	\$0	\$0
11.16	Income from Investments	\$6,920	\$8,437
11.17	Library Charges	\$21,244	\$31,296
11.18	Other	\$976	\$417
11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$290,620	\$63,096
11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$966,455	\$724,416
11.21	BUDGET LOANS	\$0	\$0
TRANSFERS			
11.22	From Capital Fund (Same as Question 14.8)	\$11,748	\$0
11.23	From Other Funds	\$0	\$0
11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$11,748	\$0
11.25	BALANCE - Beginning of Fiscal Year Ending 2009 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$174,810	\$449,866
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$1,153,013	\$1,174,282

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$83,133	\$95,237
12.2	Other Staff	\$239,118	\$251,718
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$322,251	\$346,955
12.4	Employee Benefits Expenditures	\$72,907	\$71,428
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$395,158	\$418,383

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$53,662	\$52,075
12.7	Electronic Materials Expenditures	\$3,961	\$2,464
12.8	Other Materials Expenditures	\$6,064	\$16,124
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$63,687	\$70,663

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$9,705	\$3,676
12.11	From Other Funds (71OF)	\$31,110	\$3,900
	Total Capital Expenditures (Add Questions 12.10		

12.12	and 12.11)	\$40,815	\$7,576
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OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$16,667	\$19,185
12.14	From Other Funds (72OF)	\$65	\$0
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$16,732	\$19,185
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$48,381	\$57,238
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$65,113	\$76,423

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$7,708	\$11,107
12.19	Telecommunications	\$3,332	\$4,748
12.20	Binding Expenses	\$0	\$0
12.21	Postage and Freight	\$1,826	\$1,629
12.22	Other Miscellaneous	\$59,637	\$56,022
12.23	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$72,503	\$73,506

CONTRACTS WITH PUBLIC LIBRARIES

12.24	AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$8,781	\$8,848
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DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.25	From Local Public Funds (73PF)	\$57,090	\$0
12.26	From Other Funds (73OF)	\$0	\$0
12.27	Total (Add Questions 12.25 and 12.26)	\$57,090	\$0
12.28	Budget Loans (Principal and Interest)	\$0	\$0
12.29	Short-Term Loans	\$0	\$0
12.30	Total Debt Service (Add Questions 12.27, 12.28 and 12.29)	\$57,090	\$0

TOTAL OPERATING FUND DISBURSEMENTS

12.31	(Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$703,147	\$655,399
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TRANSFERS

Transfers to Capital Fund

12.32	From Local Public Funds (76PF)	\$0	\$0
12.33	From Other Funds (76OF)	\$0	\$0
12.34	Total Transfers to Capital Fund (Add Questions 12.32 and 12.33; same as Question 13.8)	\$0	\$0
12.35	Transfer to Other Funds	\$0	\$0
12.36	TOTAL TRANSFERS (Add Questions 12.34 and 12.35)	\$0	\$0
12.37	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.31 and 12.36)	\$703,147	\$655,399
12.38	BALANCE IN OPERATING FUND -at the End of Fiscal Year Ending 2009	\$449,866	\$518,883

GRAND TOTAL DISBURSEMENTS,

12.39	TRANSFERS & BALANCE (Add Questions 12.37 and 12.38; same as Question 11.26)	\$1,153,013	\$1,174,282
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ASSURANCE

The Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).

12.40	the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	2/19/2009	2/19/2009
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FISCAL AUDIT

12.41	Last audit performed (mm/dd/yyyy)	12/31/2008	10/22/2009
12.42	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	01/01/2007-12/31/2007	01/01/2008-12/31/2008
12.43	Indicate type of audit (select one):	<i>Private Accounting Firm</i>	Private Accounting Firm

CAPITAL FUND

Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.

12.44	Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	Y	Y
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13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0	\$0
13.2	All Other Revenues from Local Sources	\$4,288	\$7,130
13.3	Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$4,288	\$7,130

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$21,509	\$10,206
13.5	Other State Aid	\$3,500	\$0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$25,009	\$10,206

FEDERAL AID FOR CAPITAL PROJECTS

13.7	TOTAL FEDERAL AID	\$0	\$0
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INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.34)	\$0	\$0
13.9	TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$29,297	\$17,336
13.10	NON-REVENUE RECEIPTS	\$325,000	\$0
13.11	TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$354,297	\$17,336
13.12	CASH BALANCE - Beginning of Fiscal Year Ending 2009 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$44,779	\$246,432
13.13	TOTAL CASH RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$399,076	\$263,768

14. CAPITAL FUNDS DISBURSEMENTS

PROJECT EXPENDITURES

14.1	Construction	\$138,792	\$35,757
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14.2	Incidental Construction	\$2,104	\$0
Other Disbursements			
14.3	Purchase of Buildings	\$0	\$0
14.4	Interest	\$0	\$0
14.5	Collection Expenditures	\$0	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0	\$0
14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$140,896	\$35,757
14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$11,748	\$0
14.9	NON-PROJECT EXPENDITURES	\$0	\$0
14.10	TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$152,644	\$35,757
14.11	CASH BALANCE - End Of Fiscal Year ending 2009	\$246,432	\$228,011
14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$399,076	\$263,768

15. FEDERAL TOTALS

All questions in Part 15 are calculated. locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	2.00	2.20
15.2	Total Librarians	5.00	5.20
15.3	All Other Paid Staff	8.00	8.80
15.4	Total Paid Employees	13.00	14.00
15.5	State Government Revenue	\$7,063	\$5,913
15.6	Federal Government Revenue	\$0	\$0
15.7	Other Operating Revenue	\$326,886	\$76,791
15.8	Total Operating Revenue	\$966,455	\$724,416
15.9	Other Operating Expenditures	\$146,397	\$158,777
15.10	Total Operating Expenditures	\$605,242	\$647,823
15.11	Total Capital Expenditures	\$193,459	\$43,333
15.12	Print Materials	81,172	73,469
15.13	Total Registered Borrowers	17,834	18,838
15.14	Other Capital Revenue and Receipts	\$325,000	\$0

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	LIB ID	3200623420	3200623420
16.2	Interlibrary Relationship Code	ME	ME
16.3	Legal Basis Code	LD	LD
16.4	Administrative Structure Code	SO	SO
16.5	FSCS Public Library Definition	Y	Y
16.6	Geographic Code	OTH	OTH
16.7	FSCS ID	NY0258	NY0258

SUGGESTED IMPROVEMENTS

Library Name: Kingston Library Kingston Library

Library System:

Mid-Hudson Library System

Mid-Hudson Library System

Name of Person Completing Form:

Margaret Menard

Margaret Menard

Phone Number:

(845) 339-4260

(845) 339-4260

Please share with us your suggestions for improving the *Annual Report*. Thank you!